



**SOUTH JERSEY PORT CORPORATION**  
**OFFICIAL BOARD OF DIRECTORS MEETING MINUTES**  
**BROADWAY TERMINAL**  
**CAMDEN, NEW JERSEY**  
**March 31, 2015**  
**12:30 p.m.**

<b>Directors Present:</b>	Richard Alaimo	Chairman
	Chad Bruner	Director ☎
	Christopher Chianese	State Treas. Designee
	Robert DeAngelo	Director
	Jonathan Gershen	Director ☎
	Joseph Maressa, Jr.	Director ☎
	Eric Martins	Director
	Craig Remington	Director
	Sheila Roberts	Director
	Carl Styles	Director ☎

**Directors Absent:** None

<b>In Attendance:</b>	Christopher Howard	Governor's Authorities Unit
	Raymond Zane, Esq.	Gen. Counsel – Zane & Lozuke
	Kevin Castagnola	Executive Director & CEO
	Jay Jones	Dep. Exec. Dir. / Board Secretary
	Bruno Cellucci	Treasurer
	Hank D'Andrea	Facilities Engineer
	Linda Artlip	Marketing Consultant – PS&AC
	Dennis Culnan, Jr.	Marketing Consultant – PS&AC
	Dennis Culnan	Marketing Consultant – PS&AC
	Neil Grossman	Financial Advisor - GBA
	Darryl Eng	AECOM

☎- indicates teleconference  
*An attached sign-in list may contain other attendees.*

**The Chairman opened the meeting at 12:30 p.m. with the following statement:**

Pursuant to the provisions of the Open Public Meetings Act, Chapter 231, Public laws of 1975, adequate notice of this meeting has been provided. On January 5, 2015 the Secretary of the Corporation sent a legal notice with a schedule of Regular Meetings to be held by the South Jersey Port Corporation's Board of Directors, during the calendar year 2015, indicating the time and place to the following newspapers: Courier-Post, Gloucester County Times and the Burlington County Times.

In addition, the meeting was posted at the Port Corporation's designated the Bulletin Board at its main entrance of the Broadway Terminal, its official place for posting and maintaining a schedule of the monthly Board of Director's Meetings for 2015. The meeting schedule was also placed of the Port Corporation's website at [www.southjerseyport.com](http://www.southjerseyport.com).

Roll call was taken and recorded. [PLEDGE OF ALLEGIANCE RECITED](#).

**PRESENTATION OF REGULAR MEETING MINUTES - February 24, 2015**

The minutes for the South Jersey Port Corporation Board of Directors held on February 24, 2015 were presented for approval.

*A motion was made to approve the February 24, 2015 Board of Directors Regular Meeting Minutes as presented.*

<b>Moved by:</b>	<b>C. Remington</b>
<b>Seconded by:</b>	<b>J. Maressa, Jr.</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>
<b>Abstaining:</b>	<b>R. Alaimo</b>
	<b>C. Styles</b>

**PRESENTATION OF CLOSED MEETING MINUTES – February 24, 2015**

The minutes for the South Jersey Port Corporation Board of Directors closed meeting session held on February 24, 2015 were presented for approval.

*A motion was made to approve the February 24, 2015 Board of Directors Closed meeting minutes as presented with the condition that any matters contained in the closed session minutes may be withheld and not disclosed to the public until the need for the closed session has passed.*

<b>Moved by:</b>	<b>C. Remington</b>
<b>Seconded by:</b>	<b>C. Chianese</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>
<b>Abstaining:</b>	<b>R. Alaimo</b>
	<b>C. Styles</b>

**OPERATING BILLS**

The Operating Unpaid Bill list for the period 2/12/2015 to 3/18/2015 was presented for approval.

*A motion was made to adopt Resolution 2015-3-0021 for the approval of the Operating Unpaid Bill list for the period 2/12/2015 to 2/18/2015.*

**Moved by:** R. DeAngelo  
**Seconded by:** C. Remington  
**Voting for motion:** All  
**Voting against motion:** None

**ADVANCE PAYMENT LIST**

The Advance Payment Bill List for the period 2/12/2015 to 3/18/2015 was presented for approval.

*A motion was made to adopt Resolution 2015-3-0022 for the approval of the Advance Payment Bills for the period 2/12/2015 to 2/18/2015.*

**Moved by:** R. DeAngelo  
**Seconded by:** C. Chianese  
**Voting for motion:** All  
**Voting against motion:** None

**CREDIT LIST**

The Credit List for the period ending March 31, 2015, containing four (4) credits for a total amount of \$36,916.09 was presented for approval.

*A motion was made to adopt Resolution 2015-3-0023 for the approval of the Credit List for the period ending March 31, 2015 in the amount of \$36,916.09.*

**Moved by:** R. DeAngelo  
**Seconded by:** J. Maressa, Jr.  
**Voting for motion:** All  
**Voting against motion:** None

**CONSTRUCTION FUND REQUISITIONS**

Staff presented three (3) advance payment construction fund requisitions for the period ending 31, 2015 in the amount of \$20,895,135.15 and one (1) unpaid construction fund requisition in the amount of \$284,539.50.

*A motion was made to adopt Resolution 2015-3-0024 for the approval of the Construction Fund Requisitions totaling \$21,179,674.65 as presented.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** R. DeAngelo

**Voting for motion:** All  
**Voting against motion:** None

### **TREASURER'S REPORT**

The Treasurer, Mr. Bruno Cellucci, presented the Treasurer's Report. He presented the report for the period ending February 28, 2015, 2015. He reported that the net income before interest, depreciation and amortization totaling \$122,720 versus the budgeted amount of \$240,207. This is a deviation of \$117,487 worse than budget. For the year-to-date, net income before interest, depreciation and amortization is \$943,112. This is \$462,699 better than budget. The interest on investments and the accounts receivables reports were also presented.

*A motion was made to accept the Treasurer's Report as presented.*

**Moved by:** E. Martins  
**Seconded by:** J. Maressa, Jr.

**Voting for motion:** All  
**Voting against motion:** None

### **COUNSEL'S REPORT**

The Counsel's Report will be discussed in closed session.

### **EXECUTIVE DIRECTOR'S REPORT**

The Executive Director reported on port activity for the first two months of 2015. Total tonnage for February 2015 Y-T-D, was \$414,569. This is an improvement of 7% over the same period in 2014. Import steel products remained the lead commodity for the period. We handled 273,325 tons of steel during the January and February, which is ahead of the same period in 2014 by 12%. 2014 saw a record 900,000 tons of import steel and 2015 is already on pace to meet or break the record.

The Executive Director reported on the collaboration with NJDEP to apply for a Competitive Congestion Mitigation and Air Quality Improvement Program grant through the Delaware Valley Regional Planning Commission. There is \$3.6 million dollars available and there is no requirement to provide a match in funding. SJPC will submit an application to replace select older diesel forklifts with new, Tier 4 units to improve air quality. The application deadline is April 9, 2015.

*A motion was made to accept the Executive Director's Report as presented.*

**Moved by:** C. Remington  
**Seconded by:** C. Chianese

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0025: AUTHORIZATION TO REQUEST PROPOSALS FOR IT HELP DESK AND CONSULTANT SUPPORT SERVICES**

Staff is requested authorization to release a Request for Proposals for IT Help Desk and Consultant Services. SJPC's operation and administration is evermore reliant on technology to support data, communications and video throughout its campus environments at multiple facilities. Additional resources are needed to ensure timely and proactive measures are in place to maintain our existing infrastructure and services and to address life cycle and improvements when necessary or appropriate. As a cost savings measure, a comprehensive 24/7 help desk system would provide faster resolution to issues, measure, monitor and report on IT issues and track open and closed tickets. Outsourced programs can provide a direct call help desk and an online employee portal available 24/7 at a far less cost than in-house services.

In addition, the service would provide assistance with remote and on-site technical support, help manage documentation of business continuity planning (redundancy plan for critical business applications and functions), system configuration records, Internet and business systems use Policies, technology policies and procedure and overall compliances, as well as monitoring of network assets.

This outsourced component will supplement SJPC's overall and ongoing IT initiatives:

- a. Standardize the IT management (Departmentalize)
- b. Enhance documentation related to network assets, policies, and procedures.
- c. Introduce a dedicated Technology Consulting Role
- d. Implement a managed Help Desk procedure for all locations (user direct contact with help desk)
- e. Evaluate Business Continuity Plans (email, phone, internet, website, etc...)
- f. Continued awareness and improvement with Security and Compliance

Results from the Request for Proposals will be presented to the Board for consideration.

*A motion was made to approve Resolution 2015-3-0025 to authorize staff to release a Request for Proposals for IT Help Desk and Support Services.*

**Moved by:** C. Remington

**Seconded by:** C. Chianese

**Voting for motion:** All

**Voting against motion:** None

**RESOLUTION 2015-3-0026: SCI ANNUAL SUPPORT FOR SERVICES**

The Seamen's Church Institute (SCI) provides services to seafarers who visit the ports along the Delaware River, including SJPC's facilities. SCI visits every ship that calls both the Balzano Marine Terminal and the Broadway Terminal. Those services include hospitality, transportation, telephone, computer, spiritual, and many other necessary and vital services. SCI has requested \$8,000 for services rendered at our terminals. This is the same amount as SJPC contributed last year.

*A motion was made to approve Resolution 2015-3-0026 to approve the \$8,000 for the SCI seafarers support services.*

**Moved by:** E. Martins  
**Seconded by:** C. Remington  
**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0027: AWARD OF RAIL REMOVAL AND REPLACEMENT BID**

As requested by the Board, the staff rebid the above reference project. This project at the Balzano Terminal is for the removal of approximately 300 linear feet of straight rail along with all ties and hardware removal of all loose soil, compact area; install new ballast and 132lb rail with 6 inch base, building the elevation to the adjacent main track. Installation to include all new rail, ties and hardware. All internal joint connections to be thermite welded.

Staff received the following bids on March 18, 2015:

COMPANY	BID-DEMOLITION	BID-INSTALLATION	BID TOTAL	ADDITIONAL FOOTAGE/DAYS
Rhinehart Rail Fallston, MD	\$10,000.00	\$83,995.00	\$93,995.00	\$314.00/ 10 days
Fox Rail Service Fort Washington, PA	\$12,736.00	\$81,000.00	\$93,736.00	\$315.00/ 17 days
Railroad Construction- North Paterson, NJ	\$40,000.00	\$87,500.00	\$127,500.00	\$350.00/ 8 days
Railroad Construction- South Paulsboro, NJ	\$12,500.00	\$71,700.00	\$84,200.00	\$239.00/ 3 days

Staff recommends the Board to award the bid to Railroad Construction – South in the amount of \$84,200.00.

*A motion was made to approve Resolution 2015-3-0027 to award the Rail Removal and Replacement Project to Railroad Construction – South in the amount of \$84,200.00.*

**Moved by:** C. Chianese  
**Seconded by:** R. DeAngelo  
**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0028: JOSEPH OAT LEASE TERM CHANGE**

Joseph Oat Corporation, tenant with several leases with SJPC, is requesting a lease change to the current month-to-month lease which began in December 1, 2014, for approximately 3,870 square feet of “A-2” East building, to carry a term consistent with all their other leases to expire July 31, 2017 with a one (1) five year option. This change would provide the tenant a complete leasing program with all leases to run concurrent.

*A motion was made to approve Resolution 2015-3-0028 to approve the “A-2” lease term change for Joseph Oat Corporation as presented.*

**Moved by:** C. Chianese  
**Seconded by:** E. Martin

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0029: MID-ATLANTIC SALT LEASE TEMPORARY ABATEMENT**

Staff requested Board approval for rental abatement for the Mid-Atlantic Salt lease. The current leasehold is within the Holtec development area and staff is working on a new location for the pad. Once the new location is setup, the lease payments will be assigned accordingly.

*A motion was made to approve Resolution 2015-3-0029 to approve the temporary abatement in lease payments for Mid-Atlantic Salt during the transitions from the current leasehold to another location necessary due to the Holtec development for the current area.*

**Moved by:** R. DeAngelo  
**Seconded by:** S. Roberts

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0030: APPROVAL TO CHANGE SJPC INVESTMENTS ACCOUNTS**

Staff requested transferring investment funds currently with New Jersey Cash Management to an account with the Investors Bank as implementation of this investment vehicle would generate additional passive income for the South Jersey Port Corporation. The Board advised that any change in the accounts would have to be done as a public offering through a Request for Proposals under the guidance of the SJPC Financial Advisor and Bond Counsel.

*A motion was made to approve Resolution 2015-3-0030 to authorize staff to prepare and release a Request for Proposals for Investment Fund Service with the guidance from the SJPC Financial Advisor and Bond Counsel.*

**Moved by:** C. Chianese  
**Seconded by:** R. DeAngelo

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0031: AWARD OF THE 2015-2017 RATE STUDY PROGRAM**

Staff presented the results from the request for a quotation from the pre-qualified list of Civil Engineering Firms to perform the annual rate study for the years 2015 – 2017. As required by

our Bond Covenants dated June 5, 1985 and on an annual basis, the South Jersey Port Corporation is required to “An Evaluation of Rates, Rents, Fees and Charges currently in effect at our Marine Terminals and compare them to our competitors in the region.” Out of 21 firms sent the request for a quote, two firms submitted a quotation.

<u>FIRM</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Dewberry Engineers, Inc.	\$10,000	\$6,500	\$6,500
S.T. Hudson	\$ 5,600	\$5,600	\$5,600

Staff recommended the Board to award the 2015, 2016 and 2017 Rate Studies to S.T. Hudson at a cost of \$16,800.00.

*A motion was made to approve Resolution 2015-3-0031 to award the Rate Study Program for 2015, 2016 and 2017 to S.T. Hudson Engineers in the amount of \$16,800.00.*

**Moved by:** C. Remington  
**Seconded by:** C. Chianese  
  
**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0032: APPROVAL OF THE 2015 PARKING AGREEMENT WITH THE CITY OF CAMDEN PARKING AUTHORITY**

Staff is presented a proposed 2015 Parking Agreement with the Parking Authority of the City of Camden which makes available defined port properties in and around the Balzano Marine Terminal for vehicle parking by visitors to Susquehanna Bank Center (formerly the Tweeter Center) concert events from May 10, 2015 through October 1, 2015. The parking authority will provide SJPC with \$75,000 of which up to \$25,000 maybe used for facility improvements. The proposed agreement is attached. SJPC’s General Counsel has reviewed and amended the agreement.

*A motion was made to approve Resolution 2015-3-0032 to approve the 2015 Parking Agreement with the City of Camden Parking Authority as presented.*

**Moved by:** C. Chianese  
**Seconded by:** C. Remington  
  
**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0033: APPROVAL OF THE FOREIGN TRADE ZONE #142 SUB-ZONE APPLICATION AND AGREEMENT WITH NINE WEST HOLDINGS, INC.**

Nine West Holdings, Inc. has been working with staff on a request to apply for subzone status under the SJPC Foreign Trade Zone #142 for their distribution and warehouse facilities in West Deptford, NJ. Nine West Holdings, Inc. will be importing men’s and women’s wearing apparel, men’s and women’s footwear, jewelry and accessories into the proposed FTZ site for storage and distribution. Manufacturing activities will not be occurring within the proposed FTZ site.



SJPC and Nine West Holdings, Inc. have met with U.S. Customs and Boarder Protection on the proposed use of the subzone in advance of the application to the National FTZ Board. Nine West Holdings, Inc. is committed to working with CBP to meet all current and future CBP requirements for its automated systems and to meet any CBP security requirements related to activation of a subzone. Neither FTZ designation nor the use of FTZ procedures is a requirement for Nine West Holdings, Inc. to conduct future activity or construction at the sites.

Staff is requested Board authorization to submit an application to the National Foreign Trade Zones Board for subzone designation and to enter into a subzone operator’s agreement with SJPC per the FTZ #142 Rate Schedule and pursuant to General Counsel’s review.

*A motion was made to approve Resolution 2015-3-0033 to approve the Foreign Trade Zone #142 Sub-Zone application to the National FTZ Board and operator’s agreement per the Zone Schedule for Nine West Holdings, LLC.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** C. Remington

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0034: APPROVAL TO RENEW TRI-STATE BULK HANDLING LEASE**

Staff presented a request from Tri-State Bulk Handling to renew their lease at the Broadway Terminal. The renewals are for approximately 2,600 square feet of open space and a yard trailer for a term of (1) one year term. The current lease expires on May 1, 2015. New lease will start June 1, 2015.

AREA	CURRENT ANNUAL RENTAL	NEW ANNUAL RENTAL
Open Space	\$1,860.00	\$1,884.00
Yard Trailer	\$720.00	\$732.00

*A motion was made to approve Resolution 2015-3-0034 to approve Tri-State Bulk Handling lease renewal as presented.*

**Moved by:** R. DeAngelo  
**Seconded by:** C. Chianese

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2015-3-0035: APPROVAL TO WRITE-OFF ACCOUNTS**

Staff presented a request to write-off eleven (11) accounts that are uncollectible in total amount of \$31,787.38. SJPC accounts receivable are monitored on a regular basis and continue working on a comprehensive review of all outstanding balances. SJPC is sufficiently reserved to absorb the entry and there will be no impact on current income. General Counsel has reviewed the accounts and provided an opinion that due to N.J.S.A. 2A: 14-1 et seq establishes a statute of

limitations of six (6) years. As such, all eleven accounts proposed to be written off pre-date 2009.

The Board stressed the need to have a concerted collections effort in order to collect on accounts well before the rule would prohibit SJPC to collect, as well as have General Counsel review and send letters to delinquent accounts. The Treasurer said that he has new procedures implemented, he sends letters and have been working with certain accounts to negotiate deals to clean up certain accounts. The Board advised that the process must include the General Counsel and any deals to collect less than what is billed will need Board approval. The new procedures need be updated in the Accounting Manual and approved by the Board.

*A motion was made to approve Resolution 2015-3-0035 to approve the write-off of eleven (11) aged account receivables accounts in the amount of \$31,787.38 due to the statute of limitations.*

**Moved by:** C. Remington  
**Seconded by:** E. Martins

**Voting for motion:** All  
**Voting against motion:** None

### **INFORMATION ITEMS:**

#### **MARKETING REPORT - PHOENIX STRATEGIES / ARTLIP COMMUNICATIONS**

Ms. Linda Artlip presented the Marketing Report. She reported on the new Port-O-Call magazine production, the 2014 Annual Report Development and the support with the new website development.

The report was received and filed.

#### **PORT SECURITY UPDATE**

Mr. Jay Jones, Deputy Executive Director and Facility Security Officer presented the Port Security Update report.

**U.S. COAST GUARD ANNUAL MTSA COMPLIANCE INSPECTION:** Mr. Jay Jones reported that on Thursday, April 26, 2015, representatives from the U.S. Coast Guard Sector Delaware Bay conducted the annual Maritime Transportation Security Act, 33CFR105, compliance inspection for the Balzano Marine Terminal and the Broadway Terminal.

The Safe Port Act was signed by the President in October 2006 as part of ongoing efforts to develop countermeasures for traditional areas of vulnerability in the maritime domain. Among other things, this act modifies the provisions found in 46 USC 70103 by providing specific requirements for Coast Guard facility inspection performance. The SAFE Port Act requires that the Coast Guard “verify the effectiveness of each facility security plan periodically, but not less than two times per year, at least one of which shall be an inspection of the facility that is conducted without notice to the facility”. To implement this requirement, the Coast Guard will conduct, within each 12 month period, a minimum of: (1) one announced annual MTSA Compliance Examination for each

facility; (2) at least one unannounced Facility Security Spot Check for each facility; and, (3) where the Facility Security Spot Check or deficiency history warrants, an unannounced MTSA Compliance Examination.

There are four key steps that the Coast Guard must follow when conducting a compliance inspection:

- 1) Ensure the completeness and adequacy of the Facility Security Assessment (FSA) and the Facility Vulnerability and Security Measures Summary (CG-6025);
- 2) Ensure the approved FSP/ASP adequately addresses the performance-based criteria as outlined in 33 CFR 105;
- 3) Ensure that the measures in place adequately mitigate the vulnerabilities summarized on Form CG-6025; and
- 4) Ensure the facility complies with the FSP.

As a result of the compliance inspection, there are no outstanding deficiencies and SJPC and the FSO have achieved the intended and required measures defined in the regulations.

**SUSPICIOUS PACKAGE INCIDENT:** On Thursday, March 19, 2015, SJPC security guards noted a bag that was left just outside the terminal entrance and adjacent to the security office and clerk's office. Guards notified SJPC's FSO and jointly staff contacted the local police and the National Response Center. The Camden County Police responded and decided to shutdown the road and the terminal gate and dispatched a police dog. The police found only clothes in the bag. Several federal and state entities including the USCG and Joint Terrorism Task Force. SJPC followed our FSP and all parties acknowledge SJPC took the appropriate measures. The impact to Broadway Terminal activity was minimal.

**U.S. DEPARTMENT OF HOMELAND SECURITY – REGIONAL RESILIENCY ASSESSMENT OF THE DELAWARE RIVER PORTS (RRAP):** Regarding the Regional Resiliency Assessment of the Delaware River Ports conducted by the U.S. Department of Homeland Security, National Protection and Programs Directorate, Office of Infrastructure Protection and in cooperation with the NJ Office of Homeland Security and Preparedness, SJPC hosted two meetings on Monday, March 23, with DHS and OHSP with staff and with selected port partners as part of the data collection component of the program.

The program has three phases – 1) data collection, 2) analysis and 3) implementation over a three year period. DHS will assess physical and cyber security infrastructure. They will begin collecting data, site surveys and interviews with SJPC and selected tenants/port partners in March. During the program, DHS has extended to SJPC a number of tools including training, facility infrastructure assessment and cyber security assessment programs at no cost to SJPC. The report and assessments through the RRAP programs remain confidential and are not subjected to FOIA/OPRA.

The report was received and filed.

**PAULSBORO MARINE TERMINAL PROJECT UPDATE**

The Monthly Project Report for February 2015 was presented. Mr. Daryl Eng with AECOM provided additional updates on the Paulsboro Marine Terminal project and provided a slide show of photos highlighting the current construction activities. Mr. Eng advised that with the one month time extension approved by the ACOE to allow for the pile driving operation, Weeks Marine is slightly ahead of their internal production schedule. The moratorium imposed due to fish spawning in the Delaware River is March 1<sup>st</sup> through June 30<sup>th</sup>. Because of the water is much colder than is typically found in March, a request to allow for the construction to continue through March 31<sup>st</sup> was granted. Weeks was able to drive an additional 56 piles. Weeks can also continue to drive an additional 20 piles after March 31<sup>st</sup> in an area that is above the mean low water line. Mr. Eng advised that there are approximately 100 piles that will need to be cut in the range of 15 feet after they have been installed.

Mr. Eng discussed that we will be making a request to ACOE and NJDEP to lift the moratorium two weeks earlier in advance of July 1<sup>st</sup>. With the use of a bubbler curtain and deploying a marine acoustic specialist to test the sound impact of pile driving, we believe the impact to marine life is significantly reduced and would be merit to have the 2 week request approved.

The report was received and filed.

**PUBLIC COMMENTS**

The Chairman asked if there were any public comments. Hearing none, he asked for a motion to adjourn the regular session meeting and enter closed session.

*A motion was made to adjourn the Regular Open Meeting.*

<b>Moved by:</b>	<b>J. Maressa, Jr.</b>
<b>Seconded by:</b>	<b>R. DeAngelo</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>

At 1:28 p.m. the regular open session was adjourned.

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation's Regular Open Session of the Board of Director's Meeting held Tuesday, March 31, 2015.

Jay Jones, Board Secretary

At 1:55 p.m. the regular open session was reopened following Executive (closed) session.

**RESOLUTION 2015-3-0036: APPOINTMENT OF FACILITIES ENGINEER**

The Board Review Committee reported staff received evaluated more than 60 applications and interviewed five candidates for the position of Facilities Engineer. The Board Review Committee interviewed two (2) candidates and recommend offering the position to Mr. George Englehardt at a salary of \$85,000.00 per annum following a references check.

*A motion was made to approve Resolution 2015-3-0036 to appoint Mr. George Englehardt to the position of Facilities Engineer at a salary of \$85,000.00 per annum following a complete references check.*

**Moved by:** C. Remington  
**Seconded by:** R. DeAngelo

**Voting for motion:** All  
**Voting against motion:** None

The following Board action items were tabled:

- APPROVAL OF THE HOLTEC INTERNATIONAL ENVIRONMENTAL PROTECTION AGREEMENT
- BROADWAY WATER TOWER PAINTING – HOLTEC INTERNATIONAL
- “E” BUILDING SIDING - CAMDEN YARDS STEEL

The Chairman asked if there were any additional business. Hearing none, he asked for a motion to adjourn the regular session meeting.

*A motion was made to adjourn the Regular Open Meeting.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** S. Roberts

**Voting for motion:** All  
**Voting against motion:** None

At 1:57 p.m., the regular session meeting was adjourned.

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation’s Regular Open Session of the Board of Director’s Meeting held Tuesday, March 31, 2015.

Jay Jones, Board Secretary