



SOUTH JERSEY PORT CORPORATION
OFFICIAL BOARD OF DIRECTORS MEETING MINUTES
BROADWAY TERMINAL
CAMDEN, NEW JERSEY
June 17, 2014
12:30 p.m.

Directors Present:	Richard Alaimo	Chairman
	Chad Bruner	Director ☎
	Christopher Chianese	State Treas. Designee
	Robert DeAngelo	Director
	Joseph Maressa, Jr.	Director ☎
	Craig Remington	Director
	Sheila Roberts	Director
	Carl Styles	Director
Directors Absent:	Jonathan Gershen	Director
	Eric Martins	Director
In Attendance:	Christopher Howard	Governor's Authorities Unit
	Adam Tamrore	Governor's Authorities Unit
	Kevin Castagnola	Executive Director & CEO
	Jay Jones	Dep. Exec. Dir. / Board Secretary
	Raymond Zane, Esq.	Gen. Counsel – Zane & Lozuke
	Hank D'Andrea	Facilities Engineer
	Linda Artlip	Marketing Consultant – PS&AC
	Marlin Peterson	Gloucester County I.A.
	Darryl Eng	AECOM
Phil Girandoula	AECOM	
Paul Breeman	Holt Logistics	

☎- indicates teleconference
An attached sign-in list may list other attendees.

The Chairman opened the meeting at 12:30 p.m. with the following statement.

Pursuant to the provisions of the Open Public Meetings Act, Chapter 231, Public laws of 1975, adequate notice of this meeting has been provided. On January 9, 2013 the Secretary of the Corporation sent a legal notice with a schedule of Regular Meetings to be held by the South Jersey Port Corporation's Board of Directors, during the calendar year 2014, indicating the time and place to the following newspapers:

- ❑ **Courier-Post**
- ❑ **Gloucester County Times**
- ❑ **Burlington County Times**

In addition, the meeting was posted at the Port Corporation's designated the Bulletin Board at its main entrance of the Broadway Terminal, its official place for posting and maintaining a schedule of the monthly Board of Director's Meetings for 2014. The meeting schedule was also placed of the Port Corporation's website at www.southjerseyport.com.

Roll call was taken and recorded. [PLEDGE OF ALLEGIANCE RECITED.](#)

[PRESENTATION OF REGULAR MEETING MINUTES - April 29, 2014](#)

The minutes for the South Jersey Port Corporation Board of Directors regular session meeting held on April 29, 2014 were presented for approval.

A motion was made to approve the April 29, 2014 Board of Directors Regular Meeting Minutes as presented.

Moved by:	R. DeAngelo
Seconded by:	S. Roberts
Voting for motion:	All
Voting against motion:	None
Abstaining:	C. Chianese
	C. Remington
	C. Styles

[PRESENTATION OF CLOSED MEETING MINUTES – April 29, 2014](#)

The minutes for the South Jersey Port Corporation Board of Directors closed meeting session held on April 29, 2014 were presented for approval.

A motion was made to approve the April 29, 2014 Board of Directors Closed meeting minutes as presented with the condition that any matters contained in the closed session minutes may be withheld and not disclosed to the public until the need for the closed session has passed.

Moved by:	R. DeAngelo
Seconded by:	S. Roberts
Voting for motion:	All
Voting against motion:	None

Abstaining: C. Chianese
C. Remington
C. Styles

PRESENTATION OF SPECIAL MEETING MINUTES - May 14, 2014

The minutes for the South Jersey Port Corporation Board of Directors special teleconference meeting held on May 14, 2014 were presented for approval.

A motion was made to approve the May 14, 2014 Board of Directors Special Teleconference Meeting Minutes as presented.

Moved by: C. Chianese
Seconded by: J. Maressa, Jr.

Voting for motion: All
Voting against motion: None
Abstaining: C. Remington
S. Roberts
C. Styles

OPERATING BILLS

The Operating Unpaid Bill list for the period 4/16/2014 to 6/4/14 was presented for approval and the expense report for the Executive Director in the amount of \$131.00.

A motion was made to adopt Resolution 2014-6-0043 for the approval of the Operating Unpaid Bill list for the period 4/16/14 to 6/4/14 and the expense report for the Executive Director in the amount of \$131.00.

Moved by: J. Gershen
Seconded by: C. Bruner

Voting for motion: All
Voting against motion: None

ADVANCE PAYMENT LIST

The Advance Payment Bill List for the period 4/16/2014 to 6/4/14 was presented for approval.

A motion was made to adopt Resolution 2014-6-0044 for the approval of the Advance Payment Bills for the period 4/16/14 to 6/4/14 as presented.

Moved by: C. Remington
Seconded by: C. Chianese

Voting for motion: All
Voting against motion: None

CREDIT LIST

The Credit List containing eight (8) credits in the amount of \$2,700.68 for the period ending June 17, 2014 was presented for approval.

A motion was made to adopt Resolution 2014-6-0045 for the approval of the Credit List containing four credits for a total of \$2,700.68.

Moved by: C. Remington
Seconded by: C. Styles

Voting for motion: All
Voting against motion: None

CONSTRUCTION FUND REQUISITIONS

Staff presented seven (7) construction fund requisitions for the period ending June 17, 2014 in the amount of \$1,495,328.78. Invoice #1 is for the TIGER III grant and invoices #4 through #7 pertain to the Paulsboro Marine Terminal project.

A motion was made to adopt Resolution 2014-6-0046 for the approval of the Construction Fund Requisitions totaling \$1,495,328.78 as presented.

Moved by: C. Remington
Seconded by: J. Maressa, Jr.

Voting for motion: All
Voting against motion: None
Abstaining on #4 - #7: C. Bruner

TREASURER'S REPORT

The Executive Director presented the Treasurer's Report. For the period ending April 30, 2014, he reported that the net income before interest, depreciation and amortization totaled \$303,825 versus the budgeted amount of \$189,664. For the year-to-date, the net income before interest, depreciation and amortization totaled \$1,776,915. This is a deviation of \$518,261 better than budget. The interest on investments and the accounts receivables reports were also presented.

A motion was made to accept the Treasurer's Report as presented.

Moved by: C. Remington
Seconded by: C. Chianese

Voting for motion: All
Voting against motion: None

COUNSEL'S REPORT

The Counsel's Report will be discussed in closed session.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director, Mr. Kevin Castagnola, presented the Executive Director's Report. The report highlighted cargo activity results for May 2014. Cargo tonnage for the month reached

140,314 tons. For the first five months of 2014, tonnage reached 1,036,750 tons, improving by 41% over the same period in 2013. Breakbulk cargoes have improved by 44% and 40% respectively for the month and the year-to-date tonnage total through May compared to 2013. Steel and cocoa bean products are performing well. Bulk activity during May dipped, but the year-to-date tonnage total is ahead of 2013 by 44%.

The Executive Director also reported on technology enhancements implemented by staff recently including communication data management with migration of Exchange and implementation of Outlook Web Services and ActiveSync and the rollout of the Dell AppAssure service for enhanced data and server backup and disaster recovery services. Staff is also looking to expand the successful handheld wireless cargo barcode tracking system to other customers.

A motion was made to accept the Executive Director's Report as presented.

Moved by:	C. Styles
Seconded by:	S. Roberts
Voting for motion:	All
Voting against motion:	None

ACTION ITEMS

The following action items were considered:

RESOLUTION 2014-6-0047: SCI ANNUAL SUPPORT FOR SERVICES

Staff presented a request from SCI in the amount of \$8,000 for services rendered at our terminals. The Seamen's Church Institute (SCI) provides services to seafarers who visit the ports along the Delaware River, including SJPC's facilities. SCI visits every ship that calls both the Balzano Marine Terminal and the Broadway Terminal. Those services include hospitality, transportation, telephone, computer, spiritual, and many other necessary and vital services. This is the same amount as SJPC contributed last year. Funding is budgeted in the operating account.

A motion was made to approve Resolution 2014-4-0047 to approve the SCI services contribution in the amount of \$8,000.

Moved by:	C. Remington
Seconded by:	C. Chianese
Voting for motion:	All
Voting against motion:	None

RESOLUTION 2014-6-0048: REPOWER AND RETROFIT FORKLIFTS PROJECT

Staff presented the results from the Request for Sealed Bids for the equipment repower and retrofit program. Pursuant to the Board's action at the April 29, 2014 meeting, the staff readvertised the Request for Sealed Bids for the equipment repower and retrofit program for certain cargo moving equipment, supported through a federal EPA grant. A legal notice was posted on May 20, 21, and 22, 2014. A mandatory Pre-Bid Conference will be held on Friday, May 23, 2014. The sealed bids were due on June 12, 2014 by 10:00 a.m. EST.

The original requirement for tier 4 engines has been modified since the release of the RFP. EPA has revised the requirements and agreed that tier 3 or tier 2 engines would be acceptable for repowering older equipment. The specifications within the RFP were modified to reflect the change in the EPA requirement. The Repower and Retrofit Project is funded through an EPA federal grant which provides \$1,000,000 towards equipment and installation costs. SJPC provided \$333,000 as cost share for a total equipment and installation budget of \$1,333,000. Eight (8) units in SJPC’s fleet have already been repowered with new engines. Per the April 2014 RFP, NESCAUM and SJPC identified ten (10) additional units to repower. This is the third in a series of Request for Proposals. The exact number of units to be repowered is to be determined on the basis of price, emission reduction potential and other factors to be determined by NESCAUM and SJPC. The remaining budget is \$627,170.83 in federal grant funds and \$208,723.61 in SJPC cost share funds for the project.

The following two bids were received on June 12, 2014:

UNIT	VENDOR: MELTON BID *	VENDOR: JOHNSON/TOWERS BID **
39412	\$77,933.97	\$97,305.00
3947	\$73,078.43	No Bid
30130	\$77,729.65	\$97,452.00
0354	\$119,391.31	\$136,947.00
39614	\$74,875.16	No Bid
39723	\$79,933.97	\$101,083.00
3948	\$69,130.07	No Bid
39410	\$69,130.07	No Bid
B904	No Bid	No Bid
30542	\$73,130.07	No Bid

* The Melton pricing based upon the award of multiple units at a total cost of \$714,332.70

** The Johnson/Towers pricing does not include refurbishing the convertor or transmission and must add eight (8) at \$10,000 each.

Staff, NESCAUM and General Counsel advised that additional time is required to complete an analysis of the bids and the vendors and requested to table the selection until the next Board meeting. The Chairman and the Board concurred.

[RESOLUTION 2014-6-0049: REJECT BIDS – REPLACEMENT OF SIDING FOR “E” BUILDING AT BROADWAY TERMINAL.](#)

Staff released the Request for Sealed Bids for the Replacement of Siding for “E” Building at the Broadway Terminal. A legal notice was placed in the three (3) official newspapers on May 5, 6, and 7, 2014. The project involves removal and replacement of approximately 25,000 square feet of wall sidings which includes the removal of windows, stuccos, corrugated fiberglass panels, steel canopies, steel shed, pipes,

A pre-bid conference, including a site walk down, was held on Wednesday, May 14, 2014. The following sealed bids were received on June 3, 2014:

COMPANY	LUMP SUM	CALENDAR DAYS
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JPC Group, Inc., Blackwood, NJ	\$1,247,000.00	90
D.A.Nolt, Berlin, NJ	\$1,277,413.00	60
Masonry Preservation, Merchantville, NJ	\$1,395,000.00	60

Staff recommends that all bids be rejected due to all lump sum bids exceeding the engineer’s estimate of \$357,000.

A motion was made to approve Resolution 2014-6-0049 to reject the bids for the “E” Building Siding Project due to prices exceeding the engineer’s estimate and available funding.

Moved by: C. Styles
Seconded by: R. DeAngelo

Voting for motion: All
Voting against motion: None

RESOLUTION 2014-6-0050: LEASE EXTENSIONS FOR CAMDEN YARDS STEEL

Staff presented two requests from Camden Yards Steel, an existing tenant within the Broadway Terminal. The first is a request to exercise their last five (5) year option for two sections they lease in E-Building. The main section of 90,389 square feet and a much smaller section of 6636 square feet leased in 2013 are both scheduled to expire on December 31, 2016. By exercising their option both area leases would not expire till December 31, 2021.

The second request is for an additional two (2) additional five (5) year options. CPI adjustments to the rate would continue to be applied annually.

A motion was made to approve Resolution 2014-6-0050 and accepting Camden Yards Steel request to exercise the last five year option and approving two (2) additional five (5) year options for the tenant’s lease for two sections of “E” building at the Broadway Terminal.

Moved by: R. DeAngelo
Seconded by: C. Chianese

Voting for motion: All
Voting against motion: None

RESOLUTION 2014-6-0051: AWARD OF CONTRACT – ROOF REMOVAL, REPLACEMENT AND REPAIR FOR “R&S” BUILDING BROADWAY TERMINAL

Staff presented the results from the Request for Sealed Bids for the Roof Removal and Replacement for “R&S” Building at the Broadway Terminal. A legal notice was placed in the three (3) official newspapers on May 1, 2, and 3, 2014. A pre-bid conference, including a site walk down, was held on Friday, May 16, 2014. The following sealed bids were received on June 3, 2014:

COMPANY	LUMP SUM	CALENDAR DAYS
United States Roofing, Norristown, PA	\$469,000.00	30
McMullen Roofing, Philadelphia, PA	\$485,000.00	30
Winchester Roofing, Turnersville, NJ	\$499,000.00	30
Patriot Roofing, Jobstown, NJ	\$662,900.00	60
D.A. Nolt, Berlin, NJ	\$918,726.00	30

The work is a result of wind damage and funding will sourced from an insurance claim. Staff requests additional time to allow for the insurance company to review of the bids. The insurance carrier did review the specifications prior to its release. Following the insurance carrier review of the bids, staff will present a recommendation to the Board at the next Board meeting. The Chairman and the Board concurred to table the consideration.

RESOLUTION 2014-6-0052: AWARD OF CONTRACT – ROOF REMOVAL, REPLACEMENT AND REPAIR FOR “N” BUILDING BROADWAY TERMINAL

Staff presented the results for the Request for Sealed Bids for the Roof Removal and Replacement for “N” Building at the Broadway Terminal. A legal notice was placed in the three (3) official newspapers on May 1, 2, and 3, 2014. The project involves two separate operations. First, is the total removal of eleven (11) dormers of varying lengths (47ft. to 124ft.) and all are approximately 9 feet in width, and repairing the vacated area with galvanized roof decking (approximately 9,000 sq.ft.) and installing insulation board. The second operation is the reroofing of approximately 19,000 square feet of roof. A pre-bid conference, including a site walk down, was held on Friday, May 16, 2014. The following sealed bids were received on June 3, 2014:

COMPANY	LUMP SUM	CALENDAR DAYS
McMullen Roofing, Philadelphia, PA	\$432,097.00	30
United States Roofing, Norristown, PA	\$434,000.00	30
Patriot Roofing, Jobstown, NJ	\$505,600.00	60
Statewide Fire Restoration, Vineland, NJ	\$787,000.00	90
D.A.Nolt, Inc., Berlin, NJ	\$848,031.00	135
Winchester Roofing, Turnersville, NJ	INCOMPLETE	

Staff recommends Board awarding the project to McMullen Roofing at a cost of \$432,097. Funding is available for this project in the insurance proceeds account.

A motion was made to approve Resolution 2014-6-0052 awarding the Roof Removal, Replacement and Repair for “N” Building at the Broadway Terminal to McMullen Roofing in the amount of \$432,097.

Moved by: C. Remington
Seconded by: C. Styles

Voting for motion: All
Voting against motion: None

RESOLUTION 2014-6-0053: AWARD OF CONTRACT – CRANE & CONVEYOR EXTENSION AT PIER 1A AND REPAIRS AT PIER 1 AT BROADWAY TERMINAL

Staff presented the results from the Request for Sealed Bids for the Crane & Conveyor Extension at Pier 1A and Repairs at Pier 1 at the Broadway Terminal. A legal notice was placed in the three (3) official newspapers on May 14, 15, and 16, 2014. The equipment extensions at Pier 1A were required per settlement agreement with Holcim. The repairs at Pier 1 include piles, shims, pile caps, repair of sink holes and asphalt paving. A pre-bid conference was held on Thursday, May 22, 2014. Sealed bids will be received on June 12, 2014:

COMPANY	PIER 1A EXTENSION	PIER 1 REPAIRS	TOTAL
A.P. Construction, Blackwood, NJ	\$1,423,500.00	\$1,050,840.00	\$2,474,340
Atlantic Subsea, Bridgeport, NJ	\$1,347,390.00	\$1,450,525.00	\$2,797,915

Staff recommends Board award the contract to lowest, qualified bidder, A.P. Construction, in the amount of \$2,474,340.

A motion was made to approve Resolution 2014-6-0053 to award the contract for the Crane & Conveyor Extension at Pier 1A and Repairs at Pier 1 at the Broadway terminal to A.P. Construction in the amount of \$2,474,340.

Moved by: C. Remington
Seconded by: C. Styles

Voting for motion: All
Voting against motion: None

RESOLUTION 2014-6-0054: AUTHORIZATION TO RELEASE REQUEST FOR SEALED BIDS FOR TRASH REMOVAL SERVICES

Staff requested Board approval to advertise for a contractor to remove trash from the Balzano Marine Terminal and the Broadway Terminal. The current contract with Waste Management for one year with two one year options is due to expire August 31, 2014.

A motion was made to approve Resolution 2014-6-0054 authorizing staff to release a Request for Sealed Bids for Trash Removal Services.

Moved by: C. Chianese
Seconded by: R. DeAngelo

Voting for motion: All
Voting against motion: None

RESOLUTION 2014-6-0055: AUTHORIZATION TO CONDUCT REVERSE AUCTION BID FOR ELECTRIC ENERGY

Staff requested Board approval to proceed with a reverse auction for the supply of electrical power. The staff is also requesting the Board to authorize the Executive Director & CEO, to approve a bid prior to the next Board Meeting if the bidding yields acceptable results. This is routinely how we have engaged in this process in the past due to time issue of the bids. Tentatively, this reverse auction bid is will be held in July/August 2015.

There will be various auctions conducted by World Energy for fixed monthly electrical prices, for contract terms of 6, 12, 18, and 24 months, with and without 10% green energy. Currently, SJPC has a two year fixed contract with Direct Energy, which will end after the first meter reading on January 2015. If the auction is successful, the new rates will be effective after the January 2015 meter reading.

A motion was made to approve Resolution 2014-6-0055 authorizing staff to utilize World Energy to conduct reverse auction bids for electric energy service and to authorize the Executive Director to approve a final bid.

Moved by: C. Chianese
Seconded by: R. DeAngelo

Voting for motion: All
Voting against motion: None

RESOLUTION 2014-6-0056: PAULSBORO MARINE TERMINAL – APPROVAL OF AMENDMENT TO LETTER AGREEMENT WITH CH2MHILL & GLOUCESTER COUNTY IMPROVEMENT AUTHORITY FOR BARGE LANDING PROPERTY

GCIA requested Board approval for the Executive Director and SJPC legal counsel to finalize and execute an Amendment to Letter Agreement dated August 22, 2012 with the GCIA and CH2MHILL regarding the West Deptford Energy Station – Use of Property for Barge Landing Paulsboro Marine Terminal Access Road.

The purpose of this amendment to the letter agreement is for the SJPC & GCIA to receive infrastructure improvements associated with the Paulsboro Marine Terminal Access Road and

Bridge and to release CH2MHILL from claims related solely to the activities resulting from this amendment.

On August 22, 2012, the SJPC, GCIA and CH2MHILL executed a letter agreement whereby CH2MHILL agreed to use the SJPC and its facilities to receive, store and re-handle a number of large pieces of equipment (e.g. HRSC, Transformers, SSC) that were destined for the new West Deptford Energy Station. In addition, the SJPC and GCIA agreed to allow CH2MHILL to make certain improvements to the Paulsboro Marine Terminal Access Road in order to accommodate barge & landside transport of the heavy and oversized equipment. To accomplish the equipment transport, CH2MHILL via AP Construction, built an equipment transfer platform and a pile-supported service road. The construction work and the equipment transport have been successfully accomplished. Per the original agreement, CH2MHILL is responsible for removing the built infrastructure.

In lieu of restoring the site to its original condition, which would require removing the infrastructure assets, the SJPC and GCIA team requested that CH2MHILL agree to retain the infrastructure with modifications. Modifications require the creation of a new retaining wall in order to accommodate side slopes along the transition between the access road and the bridge. The cost of this work is approximately \$390,000. This proposed amendment to the August 12, 2012 letter agreement establishes the desired objectives. CH2MHILL will provide the necessary funding and design/build contract for AP Construction to build the retaining wall and restore the adjacent service road. AP Construction has retained Urban Engineers to design the retaining wall. Pennoni Associates has reviewed the design for compliance with the adjacent access road and bridge, which Pennoni designed. The Paulsboro CM Team will provide construction management services during on-site activities. Once the work is finalized, the Paulsboro project area will benefit by receiving a strengthened service road and the retention of an equipment transfer platform, which can be used to transport equipment directly to and from the Mantua Creek above the new Paulsboro Access Road and Bridge infrastructure.

A motion was made to approve Resolution 2014-6-0056 authorizing the Executive Director to finalize and execute an Amendment to Letter Agreement dated August 22, 2012 with the GCIA and CH2MHILL regarding the West Deptford Energy Station – Use of Property for Barge Landing Paulsboro Marine Terminal Access Road for purpose to make improvements to provide a more permanent Barge Landing facility.

Moved by:	R. DeAngelo
Seconded by:	C. Styles
Voting for motion:	All
Voting against motion:	None
Abstaining:	C. Bruner

INFORMATION ITEMS

PHOENIX STRATEGIES / ARTLIP COMMUNICATIONS

Ms. Linda Artlip presented the marketing report and the status of activities performed by Phoenix Strategies/Artlip Communications. She updated the Board on the Port-O-Call magazine production, the 2013 Annual Report and the ongoing work to update the SJPC marketing

materials. Mr. Jones, Deputy Executive Director, advised that the Request for Proposals for Website Redevelopment and Services has been released and proposal are due on July 9, 2014.

The report was received and filed.

PORT SECURITY UPDATE

Mr. Jay Jones, Deputy Executive Director/FSO presented the Port Security Update report.

FEMA PREPAREDNESS & PROGRAM MANAGEMENT TECHNICAL ASSISTANCE PROGRAM: SJPC submitted three applications through the NJ Office of Homeland Security & Preparedness (OHSP) for a FEMA Technical Assistance Grant. The U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), National Preparedness Directorate (NPD) and Grant Programs Directorate (GPD), Technical Assistance (TA) Program seeks to build and sustain capabilities through specific services and analytical capacities across two primary functional areas: 1) Preparedness TA activities in support of the four homeland security mission areas (prevention, protection, response, and recovery) and 2) Homeland security program management. SJPC submitted technical assistance requests to enhance our planning and documentation for the following three areas: 1) Emergency Operations Plan, 2) Continuity of Operations Plan and 3) Evacuation Plan. The NJOHSP and FEMA approved the applications.

The FEMA Team arrived onsite and held a kickoff meeting with SJPC and our tenants and partners on Tuesday, May 20, 2014 laying out the planning objectives and assembling the stakeholder team for the Emergency Operations Plan and the Evacuation Plan development. The FEMA team returned for the week on Monday, June 2, 2014 and a EOP stakeholder meeting was held and various meetings and working sessions with SJPC and our tenants and partners were held in developing the draft EOP. The Evacuation Plan development will begin on Monday, June 9, 2014, with a stakeholder group kickoff meeting and then the FEMA team will work through developing the draft Evacuation Annex during the remainder of the week.

The stakeholder team was comprised of SJPC staff, Camden Iron & Metal, Delaware River Stevedores, Camden Waterfront Development (Holt), Joseph Oat Corporation, Camden Yards Steel, Camden International Commodities Terminal, Susquehanna Center, Battleship NJ, City of Camden Office of Emergency Management, Camden County Office of Emergency Management, the City of Camden Fire Department, and NJ Office of Homeland Security and Preparedness.

Once the draft Emergency Operations Plan and Evacuation Plan is delivered to SJPC mid-June. Staff will review and evaluate the draft and finalize the documents for presentation to the SJPC Board of Directors for adoption at the July 2014 meeting. We will also have General Counsel evaluate revising our standard lease agreement to include a provision for tenants about their responsibility to follow the SJPC EOP/EP. Following adoption, the plan will be distributed to SJPC tenants and partners for implementation. The EOP/EP will be evaluated annual for any potential revisions. The Continuity of Operations Planning will resume in the fall.

TRANSPORTATION WORKER IDENTIFICATION CREDENTIAL PROGRAM CHANGES: The TSA has migrated TWIC card production from the Corbin, Kentucky facility to a Government Printing Office (GPO) site. TWIC enrollment centers are beginning to receive and issue cards produced by the GPO through the Technology Infrastructure Modernization (TIM) system. The general appearance and security features of the new cards are similar to previous versions, but contain several changes:

Card Front: Expiration date format is now YEAR MONTH DAY (YYYYMMDD) example: 2016APR22; a period “.” follows the middle initial, example: W.

Card Back: Version moved to above the magnetic stripe (“TWIC v2.3 MM.YY”); the smaller 1D bar code above the magnetic stripe has been replaced by a card stock identifier sequence; the label “ID One PIV (1107253)” has been added above the magnetic stripe; and the printing below the larger 1D barcode now includes the System Code (7099), example: 70991234

A presentation slide deck including visual representations of the new features is attached for reference. SJPC has issued a gate order for our security personnel to be aware of the changes in the new cards when inspecting credentials.

In addition, as a result of the transition to the TIM system, the TWIC Certificate Authority (CA) changed. TWIC readers programmed to check the TWIC Certificate Revocation List (CRL) must be redirected to the new CA. The technical advisory for this change is available via the TWIC web site.

15th BIENNIAL HARBOR SAFETY AND AREA MARITIME COMMITTEE CONFERENCE: Mr. Jay Jones will be participating in the 15th Biennial Harbor Safety Committee and Area Maritime Security Committee Conference: *Partnering for Safe, Secure, and Resilient Port Operations* which will be conveniently held in Philadelphia this year on August 25-27, 2014. The conference will focus on best practices of Harbor Safety Committees (HSCs) and Area Maritime Security Committees (AMSCs) as well as new ideas and technology to address critical safety and security issues.

MARITIME CRITICAL INFRASTRUCTURE PROTECTION – CYBERSECURITY: On June 6, 2014, the Government Accountability Office (GAO) released its latest maritime security report: Maritime Critical Infrastructure Protection: DHS Needs to Better Address Port Cybersecurity (GAO-14-459). GAO produced this report for the Senate Commerce Committee because operations at US ports are supported by information and communication systems, which are susceptible to cyber-related threats. Failures in these systems could degrade or interrupt operations at ports, including the flow of commerce. GAO's objective was to identify the extent to which DHS and other stakeholders have taken steps to address cybersecurity in the maritime port environment. GAO examined relevant laws and regulations; analyzed federal cybersecurity-related policies and plans; observed operations at three U.S. ports selected based on being a high-risk port and a leader in calls by vessel type, e.g. container; and interviewed federal and nonfederal officials.

GLOUCESTER COUNTY CORPORATE WATCH: On behalf of the Executive Director, Mr. Jones will be speaking at the Gloucester County Corporate Watch meeting on Wednesday, June 18, 2014 covering an overview of the SJPC, port development and general port security aspects.

USCG SECTOR DELAWARE BAY – MARITIME SUSPICIOUS ACTIVITY REPORTING (SAR) INITIATIVE MEETING: Mr. Jones will be attending the Maritime Suspicious Activity Reporting (SAR) Initiative Meeting on Thursday, June 19, 2014 at the USCG Sector Delaware Bay Headquarters. The meeting is specifically tailored for the Vessel Security Officers (VSOs), Facility Security Officers (FSOs), Pilot's, maritime law enforcement partners, state and regional fusion centers and those entities who would be immediately engaged in both observing and reporting suspicious activity.

NJ DELAWARE RIVER INFRASTRUCTURE PROTECTION PROGRAM: The New Jersey Department of Transportation announced on June 13, 2014 has completed the initial phases of the Delaware River Infrastructure Protection Project (DRIPP) construction. The system is fully operational, as intended for use by law enforcement and other first responders, in supporting Sector Delaware Bay's Maritime Domain Awareness goals. DRIPP cameras are installed on the Commodore Barry Bridge (CBB), the Walt Whitman Bridge (WWB), the Ben Franklin Bridge (BFB), and US Coast Guard facility in Philadelphia, PA. Integration with other independent facility-owner camera systems is still in progress.

Further, DRIPP is now integrated with an expanded radar system that provides coverage for the majority of the Delaware River waterway from north of the Salem Nuclear Power Plant to south of the Betsy Ross Bridge, along with existing coverage for the bay in the vicinity of Cape May-Lewes. Alerts generated by the radar system are activated through the DRIPP system, which includes direct synchronization with associated DRIPP cameras, for operators' use. The DRIPP cameras at the CBB are communicating through an interim communication link, pending a full network connection.

SJPC hosts DRIPP communication systems and has access to the system cameras and radar (AIS).

The report was received and filed.

PAULSBORO MARINE TERMINAL PROJECT UPDATE

The Paulsboro Marine Terminal Project report was presented by Mr. Marlin Peterson with the Gloucester County Improvement Authority. He also provided a PowerPoint Presentation during the meeting.

CONSTRUCTION UPDATE : PMT-003: The access road portion of the project achieved substantial completion April 30, 2014. Remaining punch list items continue. See the Project Monthly Report for further details.

PMT-005: The project is substantially complete.

PMT-006: Final surveys and project close-out continue.

PMT-007: The project is substantially complete. Two remaining monitoring wells will be lowered to final design height once the existing surcharge stockpile has been relocated as part of the PMT-009 project. This work is scheduled for July 2014 timeframe.

PMT-008TP: The project is substantially complete. Project close-out continues

PMT-009: Select demolition, storm water pipe, sanitary sewer connections and electrical ductbank installation continue. Monitoring of surcharge indicates that primary settlement has abated. Fill material hauling is approximately 96% complete. Relocation of surcharge fill material hauling resumed in May 2014. Additional importing of fill material is scheduled to resume in August 2014, with earthwork to complete in fall 2014.

PMT-S01: The project is complete.

PMT-S02: Expanded perimeter landscaping and lawn maintenance, which includes the new linear esplanade areas and along the access road alignment will commence in June 2014 and continue through years 2014 and 2015.

PROCUREMENT UPDATE: Traffic Signal Warrant Study: The traffic signal warrant study has been awarded to Shropshire Associates.

PMT-015: Woodland Habitat Mitigation

The Woodland Habitat Mitigation contract has been awarded to Turf Construction.

PMT-008M: Modified Phase I Wharf Construction

This bid was advertised on Sunday, May 4, 2014 and bid documents were available for distribution starting on Tuesday, May 6, 2014. A non-mandatory pre-bid meeting was held May 22, 2014. By Addendum No. 2, the bid due date was extended from June 12, 2014 to June 25, 2014. Based on current scheduling, a special SJPC Board meeting may be required in mid July 2014 to present the bid results and if appropriate, award the contract in late July 2014

PMT-010: Terminal Civil Works. Based on available funding and the construction schedule, the balance of phase I civil works has been rescheduled such that public advertisement is targeted for 3rd quarter of 2014. This contract is expected to follow after the completion of the PMT-009 fill material hauling activities.

PMT-013: Stage I (TIGER III) Upland Rail Works. Following USDOT's acceptance of Paulsboro's previously completed environmental compliance activities last month and completion of the PMT-009 fill material hauling activities, public advertisement is targeted for the 4th quarter of 2014.

PMT-E01: Material Handling - Mobile Harbor / STS Crane. Based on available funding and construction schedule, the mobile harbor or STS crane procurement has been targeted for public advertisement in the 4th quarter 2014, to coincide with the completion of the wharf construction implementation schedule.

Refer to the enclosed Paulsboro Marine Terminal & Access Road and Bridge May 2014 Monthly Progress Reports, which include an Executive Summary, Critical Issues Identification, Construction Activities Update, OCIP, Project Budget Summary, Project Schedule, Construction Photographs and Submittal Logs for further details.

ACCOUNTING RECONCILIATION: A 1st Quarter 2014 accounting reconciliation meeting between representatives of the GCIA and SJPC is scheduled for June 16, 2014. Results of the meeting will be presented during the Board meeting. Through the 4th Quarter 2013, no outstanding or unresolved accounting issues have been identified.

The report was received and filed.

TIGER III GRANT PROGRAM UPDATE

The original TIGER III grant included 3 components: (i) Delair Bridge, (ii) Oldman's Trestle & Salem Running Track and (iii) Paulsboro Marine Terminal. With the executed amendment, the TIGER III grant included a 4th component that added additional track improvements along the Penns Grove Secondary and a rail trestle at the Paulsboro Marine Terminal. Per the original Grant Agreement, each project component has independent utility and therefore must obtain a separate National Environmental Policy Act (NEPA) determination. Federal funds cannot be drawn down or expenses incurred until the NEPA process has been completed and approved by MARAD. Due to coordination efforts with USDOT, FRA and MARAD, SJPC received a Categorical Exclusion (CE) during the last week of May 2014 for Paulsboro Marine Terminal's new at-grade rail infrastructure and rail trestle. See attached U.S. Maritime Administration Record of Categorical Exclusion for further details. The CE completes the NEPA determination process for the Paulsboro projects and therefore work (expenses) can be incurred and reimbursed.

The FDS form is available in a fillable PDF format, with instructions, on the NJ State Ethics Commission's website, ww.nj.gov/ethics. Board members and select SJPC staff must file their FDS electronically and filers must retrieve an authentication code from the Commission's website authentication code. If you are unable to file electronically, please contact the SEC or Mr. Jay Jones, SJPC's Ethics Liaison Officer as soon as possible. Please be aware that your FDS will be posted on the SEC website, as required by N.J.S.A. 52:13D-21(n).

Pursuant to N.J.S.A. 52:13D-21(i), a \$50 per day late filing fee will be assessed for late filing of the FDS, and may be collected in a summary proceeding pursuant to the Penalty Enforcement Law of 1999, P.L. 1999, c.274.

PUBLIC COMMENTS

The Chairman asked if there were any public comments. Hearing none, he asked for a motion to adjourn the regular session meeting and enter closed session.

A motion was made to adjourn the Regular Open Meeting.

Moved by:
Seconded by:

S. Roberts
R. DeAngelo

Voting for motion: All
Voting against motion: None

At 1:15 p.m. the regular open session was adjourned.

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation's Regular Open Session of the Board of Director's Meeting held Tuesday, June 17, 2014.

Jay Jones
Board Secretary

At 2:22 p.m. the regular open session was reopened.

RESOLUTION 2014-6-0057: APPOINTMENT OF TREASURER / CHIEF FINANCIAL OFFICER

The Board Audit Committee presented a recommendation to offer the position of Treasurer / Chief Financial Officer to Mr. Bruno Cellucci at a salary of \$100,000 per annum following the State's review of the appointment. The committee reported that following evaluation of 36 applicants, five candidates were shortlisted and ultimately, two candidates were interviewed by the Board Audit Committee.

A motion was made to approve Resolution 2014-6-0057 to offer the position of Treasurer / Chief Financial Officer to Mr. Bruno Cellucci at a salary of \$100,000 per annum pending the State's review.

Moved by: C. Remington
Seconded by: C. Styles

Voting for motion: All
Voting against motion: None

The Chairman asked if there were any other business. Hearing none, he asked for a motion to adjourn the regular session meeting and enter closed session.

A motion was made to adjourn the Regular Open Meeting.

Moved by: C. Chianese
Seconded by: R. DeAngelo

Voting for motion: All
Voting against motion: None

At 2:28 p.m. the regular open session was adjourned.

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation's Regular Open Session of the Board of Director's Meeting held Tuesday, June 17, 2014.

Jay Jones
Board Secretary