

SOUTH JERSEY PORT CORPORATION



BOARD OF DIRECTORS MEETING JANUARY 26, 2016

THE CHAIRMAN COMMENCES MEETING WITH PLEDGE OF ALLEGIANCE AND ROLL CALL:

- 1. APPROVAL OF MINUTES**
Regular Meeting December 8, 2015
Closed Meeting December 8, 2015
- 2. APPROVAL OF OPERATING BILLS**
RESOLUTION 2016-1-0001
- 3. APPROVAL OF ADVANCE PAYMENT BILL LIST**
RESOLUTION 2016-1-0002
- 4. APPROVAL OF CREDITS**
RESOLUTION 2016-1-0003
- 5. APPROVAL OF CHANGE ORDERS – One (1)**
RESOLUTION 2016-1-0004
- 6. APPROVAL OF CONSTRUCTION FUND REQUISITIONS**
RESOLUTION 2016-1-0005
- 7. RECEIPT OF TREASURER’S REPORT**
- 8. RECEIPT OF COUNSEL’S REPORT**
- 9. RECEIPT OF EXECUTIVE DIRECTOR’S REPORT**



10. ADDITIONAL AGENDA ITEMS REQUIRING BOARD ACTION

- A. RESOLUTION 2016-1-0006: 2016 STATE PENSION LIABILITY**
- B. RESOLUTION 2016-1-0007: 2016/2017 SELECTION OF PRE-QUALIFIED ENGINEERS**
- C. RESOLUTION 2016-1-0008: CAMDEN PLANT HOLDINGS LEASE RENEWAL**
- D. RESOLUTION 2016-1-0009: WILSON & SONS WELDING LEASE RENEWAL**
- E. RESOLUTION 2016-1-0010: CENTRAL METALS LEASE RENEWAL**
- F. RESOLUTION 2016-1-0011 and RESOLUTION 2016-1-0012: APPROVAL TO SUBSTITUTE CAPITAL PROJECTS PER BOND RESOLUTION and AWARD OF “J” BUILDING ROOF BID**
- G. RESOLUTION 2016-1-0013: AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR KOCKS CRANE REPLACEMENT FESTOON SYSTEM**
- H. RESOLUTION 2016-1-0014: AUTHORIZATION TO REQUEST QUOTATIONS FROM PRE-QUALIFIED MARINE ENGINEERS TO PERFORM UNDERWATER SURVEY OF BALZANO TERMINAL BERTHS**
- I. RESOLUTION 2016-1-0015: INSURANCE POLICIES RENEWALS FOR MARINE TERMINAL OPERATORS GENERAL LIABILITY, BUMBERSHOOT LIABILITY, COMMERCIAL AUTOMOBILE, HULL & MACHINERY PROTECTION AND INDEMNITY FOR SPUD BARGE, AND PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY**
- J. RESOLUTION 2016-1-0016: PAULSBORO MARINE TERMINAL PROJECT – AECOM ADDITIONAL SERVICES FOR FREIGHT RAIL CONNECTIVITY CONCEPT STUDY**
- K. RESOLUTION 2016-1-0017: CAMDEN COUNTY EASEMENT FOR BROADWAY ROAD REALIGNMENT**
- L. RESOLUTION 2016-1-0018: CONRAIL LEASE AGREEMENT**

11. SUPPLEMENTAL BOARD INFORMATION

- M. MARKETING COMMITTEE REPORT & PHOENIX/ARTLIP COMMUNICATIONS REPORT**
- N. PORT SECURITY UPDATE**
- O. PAULSBORO MARINE TERMINAL PROJECT UPDATES**
- P. FOREIGN TRADE ZONE #142 – SUBZONE 142D APPROVAL**

PUBLIC SESSION FOR QUESTIONS / COMMENTS

12. CLOSED SESSION AND/OR ADJOURNMENT



ACTION ITEM:

A. RESOLUTION 2016-1-0006: 2016 STATE PENSION LIABILITY

Staff presents the Employer’s Liability Annual Pension Contribution Invoice for the Public Employee’s Retirement System (PERS) for calendar year 2016. The total amount of \$639,307.00 is due on April 1, 2016. The total amount due includes the Employer’s Contribution for 2016 and early retirement costs. The plan is summarized below.

Normal Costs represents the present value of benefits that have accrued on behalf of the members during the valuation year. The employers’ contribution covers not only the basic pension allowance it also covers the future cost-of-living adjustment along with the premium for group life insurance.

Normal Contribution **\$ 91,739.00**

Employer Accrued Liability and/or Pension system unfunded actuarial liability contribution consists of the employer’s share of the pension system total unfunded actuarial liability amortized over time (30 to 40 years). **The unfunded actuarial liability of a retirement system is the excess of the system’s actuarial liability over the value of its assets.**

Accrued Liability **\$ 422,609.00**

Non-Contributory Group Life Insurance **\$ 27,539.00**

Accrued Liability-Early Retirement Incentive-ERI-3: The State of New Jersey Division Pension and Benefits prepared the Schedule of payments for the Early Retirement Incentive.

Accrued Liability-Early Retirement Incentive-ERI-3: **\$ 97,420.00**

Total Amount Due all Categories **\$ 639,307.00**

RECOMMENDATION:

Staff Recommends approval by the Board for the 2016 Pension Liability as presented.

	<u>2015</u>	<u>2016</u>	<u>Variance</u>
Normal Contribution			
	\$79,840.00	- \$91,739.00 =	\$11,899.00
Accrued Liability			
	\$369,325.00	- \$422,609.00 =	\$53,284.00
Non-Contributory Group Life Insurance			
	\$30,422.00	- \$27,539.00 =	(\$2,883.00)
Accrued Liability- ERI			
	\$94,582.00	- \$97,420.00 =	\$2,838.00
Total Amount Due all Categories			
	\$ 574,169.00	- \$639,307.00 =	\$65,138.00 (increase)



ACTION ITEM:

B. RESOLUTION 2016-1-0007: SELECTION OF PREQUALIFIED ENGINEERING FIRMS

Staff advertised the Request for Qualifications for Engineering Services in five different categories, including Marine Engine, Civil Engineer, Construction Management, Geo-Technical, and Certified Diver to add any interested, qualified firms to the current roster. The current list pre-qualified engineering firms carry a term through February 28, 2017 and began with a three year term. Each year, a request is made for firms interested to be added to the pre-qualification list. This offering will add qualified firms for a period of one year from March 1, 2016 to February 28, 2017; the last year of the three year rolling qualification term. At the end of 2016, SJPC will release a RFQ at which time all firms will be required to submit qualifications.

Qualification packages were due on December 10, 2015. The Board Review Committee evaluated the qualifications and will present the recommendation to the Board to approve the additional firms to the pre-qualified roster in each of the five disciplines.

The following qualifications packages were received for the Review Committee's evaluation:

CIVIL ENGINEERS:

Cardno, Burlington NJ

CONSTRUCTION MANAGEMENT:

Cardno, Burlington, NJ

Cumming, Cranford, NJ

MARINE ENGINEERS:

WSP Parsons Brinkerhoff, Lawrenceville, NJ

GZA GeoEnvironmental, Ft. Washington, PA

Golder Associates, Mt. Laurel, NJ

Lloyd Engineering, Inc., Houston, TX

GEO TECHNICAL:

Golder Associates, Mt. Laurel, NJ

CERTIFIED DIVERS:

No Firms to Evaluate

RECOMMENDATION:

The Board Review Committee will present their recommendation for the selection of pre-qualified engineering firms.



ACTION ITEM:

C. RESOLUTION 2016-1-0008: CAMDEN PLANT HOLDINGS LEASE RENEWAL

Camden Plant Holdings has requested a one year lease renewal for a 5,000 square foot area located in A-1 Building (Room A-3). Their current renewal rate of \$1,099.00 will remain in affect due to the comparative CPI trend.

STAFF RECOMMENDATIONS:

Staff recommends Board approval of the lease agreement.



ACTION ITEM:

D. RESOLUTION 2016-1-0009: WILSON & SONS WELDING
LEASE RENEWAL

Wilson & Sons Welding has requested a one year lease renewal for the small storage shed located at the Broadway Terminal. The current rental rate of \$44.00 per month will remain in affect due to the comparative CPI trend.

RECOMMENDATION:

Staff recommends Board approval of the lease agreement.



ACTION ITEM:

E. RESOLUTION 2016-1-0010: CENTRAL METALS LEASE RENEWAL

Central Metals has requested a one (1) year lease renewal for the 7,850 sq.ft. area located at the NE corner of 2nd and Kaighn Avenue. The current rental rate of \$338.00 per month will remain in affect due to the comparative CPI trend.

RECOMMENDATION:

Staff recommends Board approval of the lease agreement.



ACTION ITEM:

**F. RESOLUTION 2016-1-0011 and RESOLUTION 2016-1-0012:
APPROVAL TO SUBSTITUTE CAPITAL PROJECTS PER
BOND RESOLUTION AND AWARD OF “J” BUILDING ROOF
BID**

In advance of consideration of the “J” Building Bids, funding is to be made available from the Bond Skylight Project which was completed. Per the Original Bond Resolution, the Board hereby resolves that the Building J Roof Project is hereby substituted for all or a portion of the Skylight Project in such amounts as necessary to complete the Building J Roof project provided however that such amounts do not exceed \$144,923.

Pursuant to the Board’s authorization, staff released the Request for Proposals for the “J” Building Roof Project on December 6, 2015. The project consists of replacing 26,000 square feet of “built up” roof. The specifications and bid packet were prepared by T&M Associates and reviewed by General Counsel. The engineer’s estimate was not to exceed \$300,000.

Thirteen (13) contractors participated in the pre-bid meeting held on December 16, 2015. Seven (7) contractors submitted bids by the deadline on January 6, 2016. The bids are as follows:

Bidder	Lump Sum Bid	Wet Deck Unit Price
J. Wilhelm, Vineland, NJ	\$127,800.00	\$13.00 /sq.ft.
McMullen Roofing, Philadelphia, PA	\$179,952.00	\$2.85 /sq.ft.
Jottan, Florance, NJ	\$207,753.00	\$7.75 /sq.ft.
Wilkinson Roofing, Stanton, DE	\$208,435.00	\$4.00 /sq.ft.
USA Gen. Contractors, Elizabeth, NJ	\$223,000.00	\$6.50 /sq.ft.
Union Roofing, Philadelphia, PA	\$254,800.00	\$8.00 /sq.ft.
D.A. Nolt, Inc., Berlin, NJ	\$227,199.00	\$10.00 /sq.ft.

The bids were reviewed by staff, T&M Associates and General Counsel. The apparent lowest bidder is Wilhelm Roofing at a cost of \$127, 800.00.

RECOMMENDATION:

Staff and General Counsel will provide additional information under Closed Session.



ACTION ITEM:

G. RESOLUTION 2016-1-0013: AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR KOCKS CRANE FESTOON SYSTEM

Staff is requesting the Board's authorization to solicit pricing bids for the complete component replacement and installation of the "festoon" cable reeling system on Balzano Terminal Kocks Crane. This proprietary power distribution system incorporates a series of beam mounted trolley guided roller assemblies designed to splay out and retrieve the electrical operation cables along with the transverse movements of the overhead Cab and the electrically operated cable winch assemblies. This component system has been in service for approximately 25 years which has exceeded the anticipated operational life span estimated between 10-15 years of service.

The system is now plagued with mechanically failing components. The high and low voltage cables are frayed, broken, melted and dangerously worn - operating over a 213' horizontal length of travel, and six stories in the air.

Fortunately, this specialized system incorporates a proprietary Wampler system which offers compatibility advantages within the Port's other crane operational systems, but most likely will necessitate a sole source purchase. Preliminary 'turn-key' cost and pricing is estimated at \$250,000.00.

RECOMMENDATION:

Staff recommends Board to authorize release of the Request for Proposals for Kocks Crane Replacement Festoon System.



ACTION ITEM:

H. RESOLUTION 2016-1-0014: AUTHORIZATION TO REQUEST QUOTATIONS FROM PRE-QUALIFIED MARINE ENGINEERS TO PERFORM UNDERWATER CONDITIONS SURVEY OF THE BALZANO TERMINAL BERTHS

Staff is requesting Board authorization to request quotations from the pre-qualified marine engineer firms to conduct an underwater conditions survey of berths 2, 3, and 4 at the Balzano Marine Terminal. The scope will include providing a diving team with a trained and certified Commercial Hard Hat Diver/Professional Engineer.

The diving team shall perform a visual and tactical inspection in accordance with the ASCE Underwater Investigation Standard Practice Manual of all steel and concrete piles, bulkheads, and steel cell structures. River bottom profiles underneath the pier will also be obtained.

The quotations will be presented to the Board at a subsequent meeting to award the project.

RECOMMENDATION:

Staff recommends Board to authorize staff to request quotations from pre-qualified Marine Engineer firms to perform an underwater conditions survey.



ACTION ITEM:

I. RESOLUTION 2016-1-0015: INSURANCE RENEWALS FOR MARINE TERMINAL OPERATORS GENERAL LIABILITY, BUMBERSHOOT LIABILITY, COMMERCIAL AUTOMOBILE, HULL & MACHINERY PROTECTION AND INDEMNITY FOR SPUD BARGE, AND PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY

South Jersey Port Corporation's Marine Terminal Operators General Liability / Bumbershoot Liability, Commercial Automobile, Hull & Machinery/Protection and Indemnity (P&I) - 1959 Spud Barge, Pollution Liability - 1959 Spud Barge and Public Officials and Employment Practices Liability renew on 03/01/2016.

Marine Terminal Operators General Liability / Bumbershoot Liability: Your current (3/1/2015 – 3/1/2016) Marine Terminal Operators General Liability / Bumbershoot Liability program provides a \$21,000,000 Occurrence / \$21,000,000 General Aggregate Limit through National Union Fire Insurance Company of Pittsburgh, PA (\$1,000,000 Per Occurrence / \$2,000,000 Aggregate Limit), Aspen American Insurance Company (\$4,000,000 Occurrence / \$4,000,000 General Aggregate Limit excess of \$1,000,000 / \$2,000,000 Underlying), Navigators Insurance Company (\$9,600,000 part of \$16,000,000 Limit excess of \$5,000,000 Underlying), and XL Specialty Insurance Company (\$6,400,000 part of \$16,000,000 Limit excess of \$5,000,000 Underlying). The total expiring premium is \$281,088 (including TRIA and New Jersey surcharges) based on Gross Receipts of \$21,192,293.

For the 3/1/2016 – 3/1/2017 policy term, the South Jersey Port Corporation provided a Gross Receipts estimate of \$21,192,293, as expiring. Conner Strong & Buckelew negotiated a renewal cost of \$269,138, which represents a rate and premium decrease of approximately 10%. Conner Strong & Buckelew pursued other insurance carriers on your behalf. Based on the options provided, Conner Strong & Buckelew recommends that South Jersey Port Corporation renew their Marine Terminal Operators General Liability insurance coverage with National Union Fire Insurance Company of Pittsburgh, PA. For the \$20,000,000 excess of \$1,000,000 Bumbershoot Liability program, Conner Strong & Buckelew recommends moving this coverage from Aspen American Insurance Company, Navigators Insurance Company, and XL Specialty Insurance Company to Travelers Property & Casualty Company of America and XL Specialty Insurance Company for a premium savings of \$60,237 versus the expiring program. The coverages, terms, and conditions of both the incumbent program and the proposed alternative are described in more detail in our proposal.

Commercial Automobile: Your current program with Federal Insurance Company (Chubb) provides a \$1,000,000 Combined Single Limit. Chubb's renewal quote for the 3/1/2016 – 3/1/2017 policy term is \$91,759 (including NJ surcharges). We approached other insurance companies including National Fire Insurance Company of Hartford and Travelers; however, Chubb continues to provide the most competitive program. Conner Strong & Buckelew

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recommends that South Jersey Port Corporation renew with Federal Insurance Company (Chubb).

Hull & Machinery/Protection and Indemnity (P&I) - 1959 Spud Barge: Your current program with National Union Fire Insurance Company of Pittsburgh, PA (AIG) provides a \$1,000,000 P&I limit and a Hull value of \$200,000. The expiring premium is \$6,300 (including NJ surcharges). AIG has offered a renewal quote for the 3/1/2016 – 3/1/2017 policy term with same terms and conditions as expiring for the same premium of \$6,300 (including NJ surcharges). Please note that this coverage is specifically for your 1959 Spud Barge. At present, Conner Strong & Buckelew recommends that South Jersey Port Corporation renew the coverage with AIG.

Pollution Liability - 1959 Spud Barge: Your current program with Water Quality Insurance Syndicate (WQIS) provides a \$5,000,000 Limit for a discharge of oil or hazardous substance. WQIS' renewal quote for the 3/1/2016 – 3/1/2017 policy term is \$2,395 (including NJ surcharges). Please note that this coverage is specifically for your 1959 Spud Barge. Conner Strong & Buckelew recommends that South Jersey Port Corporation renew with the Water Quality Insurance Syndicate (WQIS).

Public Officials Liability and Employment Practices Liability Insurance: Your current program with Hiscox Insurance Company provides a \$5,000,000 Limit for Public Officials and Employment Practices Liability claims. The expiring premium is \$55,118 (including NJ surcharges). Hiscox's renewal quote for the 3/1/2016 – 3/1/2017 policy term is \$58,049 (including NJ surcharges). We approached several other insurance companies on behalf of the Port and the results of our marketing effort are discussed in greater detail in our proposal. At present, Conner Strong & Buckelew recommends that South Jersey Port Corporation renew their Public Officials Liability and Employment Practices Liability program with Hiscox Insurance Company.

RECOMMENDATION:

Staff recommends Board consideration of the Conner Strong Buckelew recommendations for insurance renewals.



ACTION ITEM:

J. RESOLUTION 2016-1-0016: PAULSBORO MARINE TERMINAL PROJECT – AECOM ADDITIONAL SERVICES FOR FREIGHT RAIL CONNECTIVITY CONCEPT STUDY

On the advent of the Paulsboro Marine Terminal beginning operations beginning this year which will primarily require rail service to support the terminal activity, a need has been identified between SJPC, Holt (the terminal operator) and the SJPC's construction agent, to evaluate South Jersey's freight rail connectivity. The current marine terminal development has utilized millions of dollars through federal and state grant programs to develop the on-terminal rail infrastructure. However, to fully maximize the capabilities of the on-terminal rail infrastructure, there are potential limitations to Southern New Jersey's rail corridors that may limit the types of freight and certainly the volume of freight that moves via rail throughout South Jersey. These limitations places New Jersey at a decidedly competitive disadvantage to neighboring states and limits the marketability of not only the new terminal, but the rail freight industry at large through the state.

We are prepared to add services to AECOM's existing contract to perform a South Jersey Port Freight Rail Connectivity Study to identify a range of rail infrastructure improvement concepts and the challenges and potential impediments to implementation of the concepts. A full scope has been prepared and the cost is not to exceed \$107,000. The cost would be shared equally between SJPC, Holt Logistics and Gloucester County Improvement Authority. SJPC's share would not exceed \$35,667. The value of the study will benefit all of SJPC's facilities.

RECOMMENDATION:

Staff recommends Board consideration of the additional services to AECOM's PMT contract to perform a Freight Rail Connectivity Study for a cost to SJPC not to exceed \$35,667.



ACTION ITEM:

K. RESOLUTION 2016-1-0017: APPROVAL OF CAMDEN COUNTY EASEMENT – BROADWAY ROAD REALIGNMENT

Staff is presenting an easement agreement with the County of Camden for the Broadway road realignment project for property along the former Terraces parcels. The county needed to change the meets and bounds. This easement will replace the agreement approved by the Board at the December 2015 meeting. A new easement has been requested. The agreement has been reviewed by General Counsel.

RECOMMENDATION:

Staff recommends Board approve the Camden County Easement Agreement for the Broadway road realignment.



ACTION ITEM:

L. RESOLUTION 2016-1-0018: CONRAIL LEASE AGREEMENT

Staff is presenting a lease with Conrail for right-of-way property which is located off of the Camden Belt Line (Bulson Street Yard), Linde Code 10 9902, Milepost 2.2-2.4 located adjacent to the Broadway Terminal, consisting of 19,465 square feet, for the sole purpose of constructing and maintaining the new main rail track service into the terminal.

The term of this Lease is for five (5) years and shall commence on February 1, 2016 and end on January 31, 2021 and thereafter will automatically renew for four (4) five year terms. The lease rent is \$4,000 per annum.

RECOMMENDATION:

Staff recommends Board approval of the agreement.



INFORMATION ITEM:

M. MARKETING COMMITTEE REPORT & PHOENIX/ARTLIP COMMUNICATIONS REPORT

PHOENIX STRATEGIES/ARTLIP COMMUNICATIONS REPORT ATTACHED.



INFORMATION ITEM:

N. SECURITY UPDATE

The security update is prepared by Mr. Jay Jones.

DHS COMPUTER BASED ASSESSMENT TOOL: The Department of Homeland Security will be onsite on January 19, 2016, to delivery the Computer Based Assessment Tool (CBAT) for the Balzano Terminal and the Broadway Terminal.

CBAT is a data collection and presentation medium designed to support critical infrastructure security, special event planning, and response operations. CBAT imagery captures provide immersive video, geospatial, and hypermedia data of critical facilities, surrounding areas, transportation routes, etc. and integrate assessment data from the Enhanced Critical Infrastructure Protection security surveys, Site Assistance Visits, and other relevant materials. The data is used to support the Regional Resiliency Assessment Program.

The CBAT team visited both terminals in 2015 to capture and collect data. During a CBAT imagery capture, the CBAT team considers two viewpoints: hostile target and civil response. For the hostile target viewpoint, in which a facility/building is viewed as a tactical objective, the team collects multimedia data to document approach and exit routes, use of lighting, visible and hidden entrances, loading docks, and parking garages. In considering the civil response viewpoint, the team collects data on obstructions/restrictions that would affect the approach of emergency response vehicles and equipment to the site, and street/parking accessibility in proximity to building access points. Additional collected data include significant area assets such as exterior and interior critical support equipment (water valves, electrical shut-off panels, back-up generators, etc.), personnel emergency marshaling points, and control centers. The assessment will be kept confidential and staff will use the tool for planning, drills and exercises and other assessment activities.

NATIONAL TERRORISM ADVISORY SYSTEM: On December 16, 2015, the Department of Homeland Security (DHS) released an enhancement to the National Terrorism Advisory System (NTAS) to better keep the public informed of terrorist threats. DHS will now issue two types of advisories -- Alerts and Bulletins -- depending on the credibility and specificity of a threat. Bulletins will provide general information, focusing on trends and issues that are important for the public to be aware of as well as recommendations on how they can contribute to the counterterrorism effort. Alerts will be more specific in nature and focus on credible threats of a more immediate nature in the US.

DHS will announce the release of Alerts and Bulletins publicly on their website (www.dhs.gov), social media channels and the media. This will not replace existing notifications or alerts from federal agencies but rather is in addition to existing reporting protocols and products. Visit www.dhs.gov/advisories to see the most recent advisories and NTAS program specific information.

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U.S. COAST GUARD AMSC/AC MEETING: Mr. Jones will be participating in the next USCG Sector Delaware Bay Area Maritime Security Committee meeting on February 10, 2016. The meeting will be a joint AMSC and AC meeting. The agenda includes:

- Area Maritime Security Committee (AMSC)
- Report Area Committee (AC) Report
- Sector Delaware Bay Response Dept. Report
- Sector Delaware Bay Prevention Dept.
- Upstream Delaware River Lightering – New Procedures
- Port Security Grant Overview
- Government Initiated Unannounced Exercise
- M/V JIREH Grounding Response Overview
- Refugio Oil Spill
- Cyber Security
- Future Maritime Projects and Activities
- Delaware Valley regional Planning Committee



INFORMATION ITEM:

O. PAULSBORO MARINE TERMINAL PROJECT UPDATES

The Paulsboro Marine Terminal Project updates are provided by the Gloucester County Improvement Authority. See the attached monthly report.

CHANGE ORDERS:

CH2MHILL Change Order #14 Paulsboro Marine Terminal Project: In accordance with the Gloucester County Improvement Authority Board of Commissioners action at the 1/21/16 meeting a Change Order No. 14 for CH2MHILL was approved. This Change Order pertains to the Paulsboro Marine Terminal Project, CH2M HILL was directed to provide acoustic monitoring during pile driving (with and without a bubble curtain) and supply a report based on the results for the purposes of evaluating the ability to modify pile driving windows that are required by State and Federal agencies . The cost for this effort is \$10,800. This cost will be chargeable to GCIA budget P-95 Marine Terminal, which is funded by the South Jersey Port Corporations 2009 Series P (construction) bond.

Lump Sum this Change Order	\$ 10,800.00
Revised Contract Sum	\$ 5,189,603.00
Change Order #14.....	\$ 10,800.00
New Contract Sum.....	\$ 5,200,403.00

CH2MHILL Change Order #15 Paulsboro Marine Terminal Project: In accordance with the Gloucester County Improvement Authority Board of Commissioners action at the 1/21/16 meeting a Change Order No. 15 for CH2MHILL was approved. This Change Order pertains to the Paulsboro Marine Terminal Project, CH2M HILL was directed to coordinate with and review submittals by WMI with regards to the precast elements presented for Value engineering purposes. Specifically, our costs were associated with preparing for and attending meetings with WMI and their precast supplier, and analysis of their proposed submittals. The incurred cost to-date in support of this effort is \$27,800. This cost will be chargeable to GCIA budget P-95 Marine Terminal, which is funded by the South Jersey Port Corporations 2009 Series P (construction) bond.

Lump Sum this Change Order	\$ 27,800
Revised Contract Sum	\$ 5,200,403.00
Change Order #15.....	\$ 27,800.00
New Contract Sum.....	\$ 5,228,203.00

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CH2MHILL Change Order #16 Paulsboro Marine Terminal Project: In accordance with the Gloucester County Improvement Authority Board of Commissioners action at the 1/21/16 meeting a Change Order No. 16 for CH2MHILL was approved. This Change Order pertains to the Paulsboro Marine Terminal Project, CH2M HILL was directed to execute a redesign of civil works predominantly on the eastern portion of the property in association with the impending steel cargo service for NLMK, as well as Conrail directed specification changes. The incurred cost of this Change is \$255,340.00. This cost will be chargeable to GCIA budget P-95 Marine Terminal, which is funded by the South Jersey Port Corporations 2009 Series P (construction) bond.

Lump Sum this Change Order	\$ 255,340.00
Revised Contract Sum	\$ 5,228,203.00
Change Order #16.....	\$ 255,340.00
New Contract Sum.....	\$ 5,483,543.00

Kyle Conti Construction Change Order No.3 (PMT-013) Paulsboro Marine Terminal Project: Description of Work: Perform the work in accordance with the following:

- Perform the added work in accordance with the Construction Manager’s Proposal Request 014 and the Contractor’s COR-015.
- Perform the added work in accordance with the Construction Manager’s Proposal Request 015 and the Contractor’s COR-016R1.
- Perform the added work in accordance with the Construction Manager’s Proposal Request 008R1 and the Contractor’s COR-017R1.
- Perform the added work in accordance with the Construction Manager’s Proposal Request 017R1 and the Contractor’s COR-019R4.
- Perform the added work in accordance with the Construction Manager’s Proposal Request 007 and the Contractor’s COR-020R1.

Justification (Reason for Change):

COR-015: This work entailed the addition of an electrical and communications ductbank as well as the addition of one communications manhole and on electrical manhole. Originally this work was originally planned to be included in the PMT-016 contract. The site electrical design was not completed before the PMT-013 plans were put out for bid, and as the electrical design was finalized this ductbank was added. However, due to the fact that the PMT-013 contract went out to bid and was awarded before the PMT-016 contract and the ductbanks travel underneath the rail work being installed under the PMT-013 contract, the ductbank and manholes had to be installed by the PMT-013 contract so that the ductbanks could be installed before the rail work. It should be noted that although the PMT-013 contractor did install the two added manholes, the cost of that portion of the work is not addressed by COR-015 and the contractor will address those costs either by using a contingent line item or in a separate COR. The added work addressed by COR-015 was not included in the original contract documents, and as such, it is a change for which the contractor is entitled to compensation.

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- **Agreed Upon Compensation: \$57,036.23.** Any time extensions associated with this added work will be addressed by a separate COR and change order.

COR-016R1: This work entailed the extension of four casing pipes which were installed underneath railroad track beds in order to allow future water and sewer lines to be installed underneath the railroad tracks without interrupting future rail service in to and out of, the PMT. The four casing pipes were installed in accordance with the contract documents and prior to the installation of the track beds, ties and rails. Once the rail work was installed over the casings it became evident that due to the sharp angles between the tracks and the casing pipes, the casing pipes were too short for their ends to reach outside of edges of the rail corridor. This issue was resolved by having the contractor install extensions to both ends of the four casing pipes, thus allowing their ends to reach beyond the rail corridor. This work was not included in the original contract documents, and as such, it is a change for which the contractor is entitled to compensation.

- **Agreed Upon Compensation: \$73,665.67.** Any time extensions associated with this added work will be addressed by a separate COR and change order.

Original Contract Sum.....	\$14,777,777.00
Net change by previously authorized Change Orders.....	\$-377,798.25
Contract Sum prior to this Change Order was	\$14,399,978.75
Contract Sum will be increased/decreased	
by this Change Order in the amount of.....	\$730,803.17
New Contract Sum including this Change Order will be	\$15,130,781.92

Original Contract Completion Date.....	December 31, 2015
Net Contract Time adjustments by prior Change Orders...	0 Days
Contract Time adjustment as provided by this Change Order..	0 Days
Current Adjusted Contract Completion Date.....	December 31, 2015



INFORMATION ITEM:

P. FOREIGN TRADE ZONE #142 – SUBZONE 142D APPROVAL

The SJPC Board authorized staff to submit an application on behalf of Nine West Holdings, Inc. for subzone status under Foreign Trade Zone #142 and enter into an operator's agreement at the March 2015 meeting. The subzone is for their distribution and warehouse facilities in West Deptford, NJ. Nine West Holdings, Inc. will be importing men's and women's wearing apparel, men's and women's footwear, jewelry and accessories into the FTZ subzone site for storage and distribution. Manufacturing activities will not be occurring within the proposed FTZ site.

We submitted an application to the National Foreign Trade Zones Board for subzone designation. On October 14, 2015, the Executive Secretary of the Foreign-Trade Zones Board docketed the application submitted by SJPC. The application was processed in accordance with the FTZ Act and Regulations, including notice in the Federal Register and in SJPC's official newspapers and website inviting public comment.

The FTZ staff examiner reviewed the application and determined that it meet the criteria for approval. On December 23, 2015, the approval of the Nine West Holdings, Inc. subzone was granted as Subzone 142D.

Staff and SJPC's General Counsel prepared and provided to Nine West Holdings, Inc. the operator's agreement which is expected to be executed in the near term. The annual fee per the SJPC FTZ Tariff is \$15,000. Nine West Holdings, Inc. will also be required to submit annual report information in coordination with SJPC's FTZ manager through Online FTZ Information System (OFIS) on an annual basis.

ADDITIONAL NOTE:

SJPC's Deputy Executive Director is scheduled to attend the FTZ Board outreach event for grantees in Washington, DC on Monday, February 8, 2016.

The outreach session is for officials of grantee organizations and will cover a range of topics of interest to grantees – including grantees' use of the OFIS system for submitting annual reports.



MATTERS INVOLVING LITIGATION, PERSONNEL & SPECIAL MATTERS

The subject matter is covered by one or more of the following legal exemptions:

- Matters made confidential by state, federal law or rule by court.
 - Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
 - Disclosure would impair the body's right to receive federal or state funds.
 - Collective bargaining.
 - Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
 - Investigations into violations of law.
 - Strategies to protect public security.
 - Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
 - Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
 - Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.
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- 1. COUNSEL'S REPORT**
- 2. PERSONNEL**
 - a. Local 18 Collective Bargaining Agreement**
 - b. Local 169 Collective Bargaining Agreement**
 - c. CWA Supervisory and Non Supervisory Collective Bargaining Agreements**
 - d. Administrative**
- 3. BROADWAY SPRINKLER SYSTEM**
- 4. MAINTENANCE DREDGING**
- 5. PAULSBORO MARINE TERMINAL – WEEKS
MARINE CHANGE ORDERS**