



**SOUTH JERSEY PORT CORPORATION**  
**OFFICIAL BOARD OF DIRECTORS MEETING MINUTES**  
**PAULSBORO MARINE TERMINAL**  
**PAULSBORO, NEW JERSEY**  
**July 31, 2018**  
**12:30 p.m.**

<b>Directors Present:</b>	Richard Alaimo	Chairman
	Chad Bruner	Director
	Christopher Chianese	State Treas. Designee
	Robert DeAngelo	Director
	Joseph Maressa, Jr.	Director
	Eric Martins	Director ☎
	Sheila Roberts	Director
	Carl Styles	Director ☎
<b>Directors Absent:</b>	Jonathan Gershen	Director
<b>In Attendance:</b>	Brian Wilton	Governor's Authorities Unit
	Raymond Zane, Esq.	Gen. Counsel – Zane & Lafferty
	Jay Jones	Acting Exec. Dir. / Board Secretary
	Bruno Cellucci	Treasurer
	George Englehardt	Facilities Engineer
	Neil Grossman	Financial Advisor – GBA
	Dennis Culnan, Sr.	Marketing Consultant – PS&AC
	Dennis Culnan	Marketing Consultant – PS&AC
	Paul Breeman	Holt Logistics
	Linda Weinstein	Marketing Consultant – PS&AC
	Mario Christina	Gloucester County I.A.
	John Burzichelli	Gloucester County I.A.
	Christopher Lawrence	CH2M/Jacobs
	Daniel Bontempo	Stantec
	Mike Lang	Local 18
	Robert McCormick	Local 18

**The Chairman opened the meeting at 12:30 p.m. with the following statement:**

Pursuant to the provisions of the Open Public Meetings Act, Chapter 231, Public laws of 1975, adequate notice of this meeting has been provided. On December 21, 2017, the Secretary of the Corporation sent a legal notice with a schedule of Regular Meetings to be held by the South Jersey Port Corporation's Board of Directors, during the calendar year 2018, indicating the time and place to the following newspapers: Courier-Post, South Jersey Times and the Burlington County Times. On Friday, July 6, 2018, a legal notice was also sent to the newspapers indicating the change of location for the meeting.

In addition, the meeting schedule was posted at the Port Corporation's designated Bulletin Board at the main entrance to the Broadway Terminal, its official place for posting and maintaining a schedule of the monthly Board of Director's Meetings for 2018. The meeting schedule was also placed on the Port Corporation's website at [www.southjerseyport.com](http://www.southjerseyport.com).

Roll call was taken and recorded. [PLEDGE OF ALLEGIANCE RECITED](#).

#### [PRESENTATION OF REGULAR MEETING MINUTES - April 24, 2018](#)

The minutes for the South Jersey Port Corporation Board of Directors meeting held April 24, 2018.

*A motion was made to approve the April 24, 2018 Board of Directors Regular Meeting Minutes as presented.*

<b>Moved by:</b>	<b>C. Bruner</b>
<b>Seconded by:</b>	<b>S. Roberts</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>
<b>Abstaining:</b>	<b>R. DeAngelo</b>

#### [PRESENTATION OF CLOSED MEETING MINUTES – April 24, 2018](#)

The minutes for the South Jersey Port Corporation Board of Directors closed meeting session held on April 24, 2018, were presented for approval.

*A motion was made to approve the April 24, 2018 Board of Directors Closed meeting minutes, as presented, with the condition that any matters contained in the closed session minutes may be withheld and not disclosed to the public until the need for the closed session has passed.*

<b>Moved by:</b>	<b>C. Bruner</b>
<b>Seconded by:</b>	<b>S. Roberts</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>
<b>Abstaining:</b>	<b>R. DeAngelo</b>

#### [PRESENTATION OF SPECIAL MEETING MINUTES - June 26, 2018](#)

The minutes for the South Jersey Port Corporation Board of Directors special teleconference meeting held June 26, 2018.

*A motion was made to approve the June 26, 2018 Board of Directors Special Teleconference Meeting Minutes as presented.*

<b>Moved by:</b>	<b>C. Chianese</b>
<b>Seconded by:</b>	<b>S. Roberts</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>

**Abstaining:** C. Bruner  
E. Martins

### OPERATING BILLS

The Operating Unpaid Bill list for the period 6/16/18 – 7/17/18 was presented for approval.

*A motion was made to adopt Resolution 2018-7-0048 for the approval of the Operating Unpaid Bill list for the period 6/16/2018 – 7/17/2018.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** C. Bruner

**Voting for motion:** All  
**Voting against motion:** None

### ADVANCE PAYMENT LIST

The Advance Payment Bill List for the period 6/16/18 – 7/17/18 was presented for approval. The Board Audit Committee reviewed the AMEX statement and approved an expense report for the acting executive director in the amount of \$143.92.

*A motion was made to adopt Resolution 2018-7-0049 for the approval of the Advance Payment Bills for the period 6/16/2018 – 7/17/2018.*

**Moved by:** C. Bruner  
**Seconded by:** R. DeAngelo

**Voting for motion:** All  
**Voting against motion:** None

### CREDIT LIST

The Credit List for the period ended July 31, 2018, containing one (1) credit for a total amount of \$23.40 was presented for approval.

*A motion was made to adopt Resolution 2018-7-0050 for the approval of the Credit List for the period ended July 31, 2018 in the amount of \$23.40.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** C. Bruner

**Voting for motion:** All  
**Voting against motion:** None

**CHANGE ORDERS****DRY PIPE FIRE PROTECTION SYSTEM PROJECT – CHANGE ORDER #1 and #2:****Harring Fire Protection, LLC.**

The Dry Pipe Fire Protection System Project was awarded to Harring Fire Protection. The project addresses the sprinkler system replacement within Broadway Terminal buildings occupied by tenant, Joseph Oat Co., and designated as “A”; “A-2”; “B”; “B-2”; AB: as engineered by Pennoni Engineers.

Change Orders #1 and #2 are to install a new dry valve along with running a new 6” line up the wall, across the ceiling, and down the west “B” Bldg. wall to feed “C” Bldg. This will enable all piping work to be finished within the Joseph Oat “B” Bldg. facility, and reduce the cost to complete the "C" phase." Pennoni Engineers have reviewed the change orders and has deemed approval with no exceptions. Change Order #1 and #2 amount is \$36,433.56.

*A motion was made to adopt Resolution 2018-7-0061 for the approval of the change orders for Harring Fire Protection in the amount of \$36,433.56, for the Dry Pipe Fire Protection System Project.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** C. Bruner

**Voting for motion:** All  
**Voting against motion:** None

**HOLTEC CAMPUS PHASE 2 CONRAIL INDUSTRIAL SIDETRACK PROJECT  
BROADWAY TERMINAL – CHANGE ORDER: T&M Associates**

The Phase 2 Conrail Industrial Sidetrack Project addressed the relocation of rail service into the Broadway Terminal to make way for the Holtec International development and to align and service one of the Holtec manufacturing buildings. Holtec retained AECOM to make revisions to the original plan due to changes to who the manufacturing building was constructed. The project is funded through a NJDOT Freight Rail Assistance grant.

The Change Order reflects the additional scope and task necessary to complete to finalize the design and obtain Conrail approval of the Holtec Phase 2 sidetrack. The change order amount is \$21,000.00. SJPC invoiced Holtec in 2018 for the additional CM cost in the amount of \$30,000 and has been paid.

*A motion was made to adopt Resolution 2018-7-0062 for the approval of the change order for T&M Associates in the amount of \$21,000.00, for the Holtec Campus Phase 2 Conrail Industrial Sidetrack Project.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** C. Bruner

**Voting for motion:** All  
**Voting against motion:** None

**CONSTRUCTION FUND REQUISITIONS**

Staff presented five (5) unpaid construction fund requisitions in the amount of \$136,927.47 and three (3) advance construction fund requisitions in the amount of \$295,554.89.

*A motion was made to adopt Resolution 2018-7-0051 for the approval of the six (6) Unpaid Construction Fund Requisitions totaling \$136,927.47 and the three (3) advance construction fund requisitions in the amount of \$295,554.89; as presented.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** S. Roberts

**Voting for motion:** All  
**Voting against motion:** None

**TREASURER'S REPORT**

The Treasurer presented the Treasurer's Report for the period ending May 31, 2018 and for the period ending June 30, 2018. For most recent period, June 2018, the net income before interest, depreciation and amortization is \$37,955 versus the budgeted amount of \$208,415 for the month. This is a deviation of (\$170,460) compared to budget. For the year to date June 2018, net income before interest, depreciation and amortization is \$2,337,883; which is \$1,250,492 better than budget. The interest on investments and the accounts receivables reports were also presented.

*A motion was made to accept the Treasurer's Report as presented.*

**Moved by:** S. Roberts  
**Seconded by:** C. Chianese

**Voting for motion:** All  
**Voting against motion:** None

**COUNSEL'S REPORT**

The Counsel's Report will be discussed in closed session.

**EXECUTIVE DIRECTOR'S REPORT**

The Acting Executive Director for the South Jersey Port Corporation reported cargo tonnage for the year-to-date period through June 2018 was 2,179,111 s/tons; a -1% change compared to June 2017. Cargo activity for the month of June was down -42%, a relative impact of the Section 232 tariffs.

Breakbulk tonnage activity for June 2018 totaled 71,220.88 s/tons; a change of -73% compared to June 2017. June YTD 2018 tonnage is 1,107,595.71 s/tons; a change of -1% compared to 2017. The impacts of the Section 232 federal Steel and Aluminum tariffs have begun to reduce imports of steel through the SJPC terminals. Volumes are moving in delivery bunches differently than 2017 since the announcement of potential tariff risks. All terminals combined handled a total 55,124 s/tons of import steel during June 2018. Import steel slabs at the Paulsboro terminal accounted for 8,898.85 s/tons of the total for the month of June compared to 212,581 s/tons in June 2017. Import steel at the Camden terminals is down -9% compared to June 2017. Overall, steel cargoes for the year-to-date totaled 971,931 s/tons through June 2018;

a change of -16% compared to 2017. We handled 16,096 s/tons of import wood during June and on the year, we have handled 91,406 s/tons. Import wood products have improved 23% over 2017. The upward trend for import wood products will continue through 2018. Import cocoa beans will begin to get busy as the new season approaches in October. In advance of the season, we are already preparing for cocoa beans to arrive in August.

Bulk activity for June 2018 reached 155,046 s/tons; a change of 22% compared to June 2017. Total bulk tonnage for the year to date reached 1,071,515 s/tons. This is also a change of 22% compared to 2017. Export recycled metals was up 292% for the month compared 2017 and is 25% ahead of YTD June 2017. Import cement for Lehigh Hanson was down -75% on for the month and -5% for the YTD. Export Grancem® up 89% for June 2018 and 78% for the YTD June 2018 comparatively to 2017. U.S. Concrete at Salem has handled 200,858 s/tons of export sand June YTD 2018. Activity at Salem is up 73%.

SJPC's marine terminals handled 25 ships in June 2018, for a total of 149 on the year; which is one more than the same period in 2017. We had 57 ship days in June 2018. The number of ship days (i.e. the number of days a ship is loading or unloading at its terminals) for the June YTD is 418 for the year. Ship days for the year are up by 25.

SJPC will again support the Southern New Jersey Development Council's Day on the Delaware event on Friday, August 10, 2018. The event is onboard the Spirit of Philadelphia to tour and highlight the maritime operations and facilities. The Acting Executive Director will provide the narration. The annual event is an excellent opportunity to promote not only the SJPC, but the value of maritime commerce along the Delaware River port complex.

On August 1<sup>st</sup>, the Acting Executive Director will meet with representatives from the American Association of Port Authorities. The meeting will provide an opportunity to explore how the AAPA can better support SJPC.

SJPC is making the preparations to attend the annual Breakbulk Americas Conference and Exhibition in Houston, TX as an exhibitor. The meeting will be held October 2-4, 2018. The Breakbulk Americas is the largest and most important gathering in North America for companies involved in the shipping of heavy-lift, project cargo and traditional breakbulk cargoes. There are over 350 exhibitors registered to participate, which include many of the ports competing with New Jersey. Exhibitors include the world's major carriers, forwarders and ports that handle specialized heavy-lift, project and breakbulk cargoes.

SJPC has been a participant and an exhibitor at this annual event for many years and it serves as our main industry meeting for marketing and promoting our marine terminals to prospective customers, as well as a unique and affordable opportunity to meet with existing domestic and international customers at a single location. Thus, making this single effort, economical and positively impactful to enhance business with and through our private partners. Many of the SJPC's overseas business partners have made plans to meet with us at this event.

*A motion was made to accept the Acting Executive Director's as presented.*

**Moved by:**

**S. Roberts**

**Seconded by:**

**R. DeAngelo**

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2018-7-0052: 2017 AUDIT PRESENTATION AND CERTIFICATION**

Brent W. Lee & Company, LLC, presented the 2017 Financial Audit Report. As required under Executive Order #122, our Board's Audit Committee has received and reviewed the 2017 Financial Audit Report with the auditor. Mr. Brent Lee issued an unmodified opinion for the 2017 Audit Report for fiscal year ending December 31, 2017. He reported SJPC had a good year. He thanked the Board and staff for their cooperation throughout the audit work.

The Board Audit Committee and Staff recommends acceptance of the 2017 Financial Audit and approval of the resolution certifying that each member of the SJPC Board of Directors has reviewed the audit report and specifically the sections entitled "General Comments" and Recommendations" resulting from such audit.

*A motion was made to adopt Resolution 2018-7-0052 to certify and accept the 2017 Audit Report as presented by Brent W. Lee & Company.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** R. DeAngelo

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2018-7-0053: REQUEST FOR PROPOSALS FOR EMERGENCY LIGHTING PROJECT – AWARD OF PROJECT**

The Board of Directors' awarded the Emergency Lighting Project to Liberty Construction & Investment Group in the amount of \$153,170.00 at the April 24, 2018 Board meeting. Prior to issuing a notice to proceed, Liberty Construction was unable to provide the required performance bond. As such, staff and General Counsel concurred that a recommendation is in order to the Board to reject the proposal from Liberty Construction and award the project to the next lowest, responsive proposal. Any proposal that fails to conform to the essential requirements of the invitation for proposals shall be rejected. The bond is required prior to the issuing of a contract.

Staff and General Counsel reviewed the proposal from Facility Solutions Group and find that the proposal and all required documents, as well as the bond, are in order. The proposal from Facility Solutions Group is in the amount of \$156,397.94. This is only a difference of \$3,227.94 compared to the rejected proposal. Funding is available for this project. The project is related to the NJDCA agreement to make certain fire code improvements. Staff recommends the Board to reject the proposal from Liberty Construction and Investment Company and award the Emergency Lighting Project to Facility Solutions Group in the amount of \$156,397.94.

*A motion was made to adopt Resolution 2018-7-0053 to reject the proposal from Liberty Construction and Investment Company and award the project to Facility Solutions Group in the amount of \$156,397.94.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** S. Roberts



**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2018-7-0054: AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSALS FOR MAINTENANCE DREDGING AT BALZANO AND BROADWAY TERMINALS**

Staff requested authorization to release a Request for Proposals for Maintenance Dredging for the Berths and Piers at the Balzano and Broadway Terminals. We are in receipt of the required NJDEP and U.S. Corp of Army Engineers Pier Maintenance and Dredging permits as processed by S.T. Hudson Engineers (Resolution 2017-7-0058).

Since the time of the last maintenance dredging activities, estimated at over 10 years, the need for maintenance dredging activity is a priority task. Funding is available for this project from the 2017 Bond. Hudson Engineers is preparing the specifications for the Request for Proposals. The RFP will not be released until a review of the RFP by General Counsel is concluded. Results of the RFP will be presented to the Board for consideration.

*A motion was made to adopt Resolution 2018-7-0054 authorizing staff to release the Request for Proposals for Maintenance Dredging at the Balzano and Broadway Terminals.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** C. Chianese

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2018-7-0055: AUTHORIZATION TO REQUEST QUOTATIONS FROM PRE-QUALIFIED ENGINEERS FOR SERVICES FOR THE PIER 5 BROADWAY REFRIGERATION SYSTEM REPLACEMENT PROJECT**

Staff requested authorization to request quotations from pre-qualified engineering firms for professional services for the design and construction management for the replacement of the refrigeration systems for the existing warehouses totaling 195,120 sf at Pier 5 Broadway, to extend the useful life through the end of the lease with Camden Waterfront Development LLC. (Holt). Pre-qualified engineer firms may include in their quotation, a subcontractor who specializes in the type of refrigeration system necessary at Pier 5.

SJPC did have the systems evaluated at the time we repaired the refrigeration system for Transit Shed 1, which included a recommendation for a single system to support all three warehouses. Funding for this project is available through the 2017 Bond.

*A motion was made to adopt Resolution 2018-7-0055 to authorize staff to request quotations from pre-qualified engineering firms for design/construction management services for the Pier 5 Broadway Refrigeration System Replacement Project..*

**Moved by:** S. Roberts  
**Seconded by:** C. Bruner



**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2018-7-0056: AUTHORIZATION TO REQUEST QUOTATIONS FROM PRE-QUALIFIED ENGINEERS TO SCOPE AND ESTIMATE THE DEMOLITION OF THE BROADWAY TERMINAL POWERHOUSE**

Staff requested Board authorization to request quotations from pre-qualified engineers to prepare a scope and cost estimate for the systematic demolition of the Powerhouse facility at the Broadway Terminal. The cost estimate would include the relocation of electrical systems, environmental mitigation, relocation of SJPC spaces and maintenance shop. The area where the Powerhouse exists is a prime location for potential tenant expansion and revenue generation for the SJPC.

*A motion was made to adopt Resolution 2018-7-0056 to authorize staff to request quotations from the pre-qualified engineering firms to prepare a scope and estimate for the demolition of the Broadway Terminal powerhouse.*

**Moved by:** C. Chianese  
**Seconded by:** C. Bruner

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2018-7-0057: APPROVAL OF LEASE EXTENSION FOR CAMDEN INTERNATIONAL COMMODITIES TERMINAL**

Camden International Commodities Terminal (CICT) has requested the addition of two 5 year extensions to the current lease for the H, F1 and F2 buildings, a total of 254,000 sq. ft., used for the purpose of the importation of cocoa beans. The current lease has a term through 2020 with a 5 year option that extends the term to 2025. The two additional options would extend the term to 2030 and 2035 respectively, and is being requested to satisfy requirements from their lending institutions.

CICT has requested that the rent increases for the additional options are limited to no more than 1.5% or CPI, whichever is less. It is SJPC's standard practice to apply CPI to lease rent.

*A motion was made to adopt Resolution 2018-7-0057 to approve the two 5 year options for the lease with Camden International Commodities Terminal with the standard CPI adjustment to the rental rate.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** R. DeAngelo

**Voting for motion:** All  
**Voting against motion:** None

**RESOLUTION 2018-7-0058: AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSALS FOR GRANT WRITING, MANAGEMENT AND ADMINISTRATIVE SERVICES**

Staff requested authorization to release a Request for Proposals for Grant Writing/Management & Administrative Services. There are grant opportunities that SJPC could investigate and/or pursue of the support of the SJPC facilities, programs and projects and our partners. This service will significantly enhance the SJPC's current ability to seek and manage grants.

*A motion was made to adopt Resolution 2018-7-0058 to authorize staff to release a Request for Proposals for Grant Writing, Management and Administrative Services.*

<b>Moved by:</b>	<b>C. Bruner</b>
<b>Seconded by:</b>	<b>J. Maressa, Jr.</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>

**RESOLUTION 2018-7-0059: APPROVAL OF SISTER PORT AGREEMENT WITH THE NAMIBIAN PORTS AUTHORITY**

Staff has been engaged in discussions with the Namibian Ports Authority (Namport) to create a Sister Port Agreement between the two agencies to reflect the importance of port authorities and terminal operators, which are the backbone of sustainable economic development in their respective countries, and as such are desirous to cooperate and assist each other in port related matters. Both SJPC and Namport share similar goals of international cooperation, mutual prosperity, world peace, as well as their shared similarities between their respective ports, more particularly, their strategic positioning, geographical setting and immediate proximity to commercial and industrial activity zones.

SJPC hosted a meeting in Camden with Mr. Bisey Uirab, the CEO of Namport and with the Republic of Namibia's, Ambassador, Mr. Martin Andjaba, in furthering the relationship. A sister port agreement signing is anticipated to occur sometime in September. General Counsel has participated in the development of an agreement which will not incur any legal or financial obligation to the SJPC.

*A motion was made to adopt Resolution 2018-7-0059 to authorize the acting Executive Director to execute a Sister Port Agreement with the Namibian Ports Authority pending final review by General Counsel.*

<b>Moved by:</b>	<b>R. DeAngelo</b>
<b>Seconded by:</b>	<b>J. Maressa, Jr.</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>

**RESOLUTION 2018-7-0060: APPOINTMENT OF PROFESSIONAL SERVICES AGREEMENTS FOR GENERAL COUNSEL, LABOR COUNSEL, MARITIME COUNSEL, BOND COUNSEL, FINANCIAL ADVISOR, MARKETING CONSULTANT, AND GENERAL HEALTH AND INSURANCE BROKER**

The Board Review Committee reported they have reviewed the proposals received from the re-release of the Request for Proposals/Qualifications for Professional Services Agreements in the categories of General Counsel, Labor Counsel, Maritime Counsel, Bond Counsel, Financial Advisor, Marketing Consultant and Insurance Broker. The committee has determined the seven incumbent firms have submitted the best, responsive proposals and recommend the Board's approval as presented.

*A motion was made to adopt Resolution 2018-7-0060 to appoint Zane & Lafferty for General Counsel; Capehardt & Scatchard for Bond Counsel; Brown & Connery for Labor Counsel; Mattioni, Ltd. for Maritime Counsel; GB Associates for Financial Advisor; Phoenix Strategies/Artlip Communications for Marketing Consultant; and Conner Strong & Buckelew for Insurance Broker for a term of two (2) years effective September 1, 2018.*

**Moved by:** J. Maressa, Jr.  
**Seconded by:** R. DeAngelo

**Voting for motion:** All, except;  
**Voting against motion:** C. Chianese

**INFORMATION ITEMS:**

**MARKETING REPORT - PHOENIX STRATEGIES / ARTLIP COMMUNICATIONS**

Mr. Dennis Culnan, Sr. presented the Marketing Report. He updated the Board on development of the 2017 Annual Report, the next Port-O-Call magazine and updating the marketing kit materials and preparing items for the annual Breakbulk Conference in October.

The report was received and filed.

**PORT SECURITY UPDATE**

Mr. Jay Jones, Deputy Executive Director / Facility Security Officer, presented the Security Update.

**SECURITY GUARD TRAINING:** As a matter of enhancing the skill and responsiveness of the SJPC guard force, and in compliance with federal security regulations, we have provided "*Facility Security Search, Screening and Sweeping Techniques*" training to the guard personnel. The training covers positive identification, screening individuals, screening vehicles, screening trucks and trailers, screening of stores, facility security sweeps, searching restricted areas, and incident response.

**USCG AREA MARITIME SECURITY COMMITTEE:** Mr. Jones participated in the Delaware Bay AMSC Meeting scheduled on June 8<sup>th</sup>.

Transportation Worker Identification Credential (TWIC) Next Generation (NexGen): This presentation provided information of the next generation of TWIC that focuses on

enhanced card functionality, new physical security features, and changes to the Technology Infrastructure Modernization (TIM) system. The enhanced credential waqs implemented beginning on July 10, 2018. The new TWIC will also use Nearfield technology which will allow for a smartphone app read data from the TWIC and carry a compliant digital version of a person's TWIC. An app will also allow for persons to be able to scan the 1D barcode on the credential to check the TWIC card against the TSA's Canceled Card List to determine if the credential has been canceled, revoked, or suspended.

DHS Joint Task Force – East (JTF-E): This presentation addressed how the Joint Task Force is working to address the threats posed by Transnational Criminal Organizations to the safety and security of the United States and how JTF-E connects the dots across government and industry.

**USCG MSIB – HURRICANE SEASONAL ALERT:** The USCG release Marine Safety Information Bulletin, 26-18, announcing the Captain of the Port has set the Hurricane Seasonal Alert which will remain in effect through November 30, 2018. Facilities are to take the necessary precautions and review the U.S. Coast Guard Sector Delaware Bay Port Hurricane Contingency Plan. Mr. Jones has distributed the notice and plan to staff accordingly.

The report was received and filed.

#### **PAULSBORO MARINE TERMINAL PROJECT UPDATE**

Mr. Christopher Lawrence with CH2M presented the update on the Paulsboro Marine Terminal project.

##### **Paulsboro Marine Terminal Permitting**

Applications for US Army Corps and NJDEP permits for the wharf extensions have been submitted. Minor comments received from NJDEP. Corps permit still expected in August.

##### **Paulsboro Marine Terminal Phase II Wharf Construction (PMT-020)**

Bids were received on June 26, 2018, with Commerce Construction as the apparent low bidder at \$142,267,025. Bids were reviewed by the Solicitor, Engineer and CM, and bids were determined to be complete, responsive, and reasonable. Award to Commerce was confirmed by GCIA Board on 07/19/2018. The Board inquired if there was sufficient funding to award the agreement. It was determined there is sufficient finding in the 2017 Bond to award the contract.

##### **Paulsboro Marine Terminal Temporary Utilities Connections Project (PMT-018):**

PMT-018 construction continues. Final completion is expected on July 27, 2018

##### **Paulsboro Marine Terminal Sound Wall Project (PMT-019):**

Construction has been initiated for the Sound Wall Project. Construction completion is expected in January 2019.

**Paulsboro Marine Terminal Secure Entrance (PMT-021):**

Bids for PMT-021 were received on July 18, 2018. One bid was received (\$636,600) that was over twice the Engineer’s estimate (\$307,860). The bid was rejected by the GCIA board on July 19, 2018. Options to repackage the project, and solicit more interest are being considered, with a goal of securing more competitive bids.

The report was received and filed.

**PUBLIC COMMENTS**

The Chairman asked if there were any public comments.

Hearing none, he asked for a motion to adjourn the regular session meeting and enter closed session.

*A motion was made to adjourn the Regular Open Meeting.*

<b>Moved by:</b>	<b>E. Martins</b>
<b>Seconded by:</b>	<b>C. Styles</b>
<b>Voting for motion:</b>	<b>All</b>
<b>Voting against motion:</b>	<b>None</b>

At 1:00 p.m. the regular open session was adjourned.

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation’s Regular Open Session of the Board of Director’s Meeting held Tuesday, July 31, 2018.

Jay Jones,  
Board Secretary

Following closed session, the Regular Session was reopened at 1:21 p.m.

The Chairman asked if there was any addition business for open session. Hearing none, he asked for motion to adjourn the meeting.

*A motion was made to adjourn the Regular Open Meeting.*

**Moved by:** J. Maressa, Jr  
**Seconded by:** S. Roberts

**Voting for motion:** All  
**Voting against motion:** None

At 1:22 p.m. the regular open session was adjourned.

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation's Regular Open Session of the Board of Director's Meeting held Tuesday, July 31, 2018.

Jay Jones,  
Board Secretary