



SOUTH JERSEY PORT CORPORATION
OFFICIAL BOARD OF DIRECTORS MEETING MINUTES
BROADWAY TERMINAL
CAMDEN, NEW JERSEY
July 30, 2019
12:30 p.m.

Directors Present:	Richard Alaimo	Chairman
	Chad Bruner	Director ☎
	Robert Tighue	State Treasurer Designee
	Robert DeAngelo	Director ☎
	Jonathan Gershen	Director ☎
	Joseph Maressa	Director ☎
	Sheila Roberts	Director
	Carl Styles	Director ☎
Directors Absent:	Eric Martins	Director
In Attendance:	Craig Ambrose	Governor's Authorities Unit ☎
	Raymond Zane, Esq.	General Counsel – Zane & Assoc.
	Andrew Saporito	Executive Director & CEO
	Bruno Cellucci	Treasurer/CFO/Acting Board Sec.
	George Englehardt	Facilities Engineer
	Neil Grossman	GB Associates – FA ☎
	Dennis Culnan, Sr.	Marketing Consultant – PS&AC
	Dennis Culnan, Jr.	Marketing Consultant – PS&AC
	Paul Breeman	Holt Logistics
	Daniel Bontempo	Stantec
	Mario Christina	Gloucester County Imp. Authority
	Mark Stettler	T&M Associates
	Chuck O'Leary	Security Manager/Acting FSO
	Victoria D'Amico	Executive Administrative Assistant
	Michael Lang	Local 18
	Michael Vindick	Local 18

The Acting Board Secretary opened the meeting at 12:30 p.m. with the following statement:

Pursuant to the provisions of the Open Public Meetings Act, Chapter 231, Public laws of 1975, adequate notice of this meeting has been provided. On January 17, 2019, the Secretary of the Corporation sent a legal notice with a schedule of Regular Meetings to be held by the South Jersey Port Corporation's Board of Directors, during the calendar year 2019, indicating the time and place to the County Clerks within the seven counties of the Port District and the Secretary of

State. A legal notice was sent to the following newspapers: Courier-Post, South Jersey Times and the Burlington County Times.

In addition, the meeting schedule was posted at the Port Corporation’s designated Bulletin Board at the main entrance to the Broadway Terminal, its official place for posting and maintaining a schedule of the monthly Board of Director’s Meetings for 2019. The meeting schedule was also placed on the Port Corporation’s website at www.southjerseyport.com.

Roll call was taken and recorded. [PLEDGE OF ALLEGIANCE RECITED.](#)

PRESENTATION OF REGULAR MEETING MINUTES – June 11, 2019

The minutes for the South Jersey Port Corporation Board of Directors regular session meeting held on June 11, 2019 were presented for approval.

A motion was made to approve the June 11, 2019 Board of Directors regular Open Session Meeting Minutes as presented.

Moved by: S. Roberts
Seconded by: R. DeAngelo

Voting for motion: All
Voting against motion: None
Abstaining: J. Maressa

PRESENTATION OF CLOSED MEETING MINUTES – June 11, 2019

The minutes for the South Jersey Port Corporation Board of Directors closed session meeting held on June 11, 2019 were presented for approval.

A motion was made to approve the June 11, 2019 Board of Directors Closed meeting minutes, as presented, with the condition that any matters contained in the closed session minutes may be withheld and not disclosed to the public until the need for the closed session has passed.

Moved by: S. Roberts
Seconded by: R. DeAngelo

Voting for motion: All
Voting against motion: None
Abstaining: J. Maressa

PRESENTATION OF REGULAR SPECIAL TELECONFERENCE MINUTES – June 25, 2019

The minutes for the South Jersey Port Corporation Board of Directors regular special teleconference session meeting held on June 25, 2019 were presented for approval.

Director Maressa stated that he was listed as present but actually was not present for the June 25, 2019 meeting. The minutes have been corrected.

A motion was made to approve the June 25, 2019 Board of Directors regular Special Teleconference Open Session Meeting Minutes as presented.

Moved by: S. Roberts
Seconded by: R. DeAngelo
Voting for motion: All
Voting against motion: None
Abstaining: J. Maressa

PRESENTATION OF CLOSED MEETING MINUTES – June 25, 2019

The minutes for the South Jersey Port Corporation Board of Directors closed special teleconference session meeting held on June 25, 2019 were presented for approval.

A motion was made to approve the June 25, 2019 Board of Directors Closed Special Teleconference meeting minutes, as presented, with the condition that any matters contained in the closed session minutes may be withheld and not disclosed to the public until the need for the closed session has passed.

Moved by: S. Roberts
Seconded by: R. DeAngelo
Voting for motion: All
Voting against motion: None
Abstaining: J. Maressa

OPERATING BILLS

The Operating Unpaid Bill list for the period 5/29/2019 – 7/10/2019 were presented for approval.

A motion was made to adopt Resolution 2019-7-0058 for the approval of the Operating Unpaid Bill list for the period 5/29/2019 – 7/10/2019.

Moved by: S. Roberts
Seconded by: R. Tighue
Voting for motion: All
Voting against motion: None

ADVANCE PAYMENT LIST

The Advance Payment Bill List for the period 5/29/2019 – 7/10/2019 was presented for approval. The AMEX statement was reviewed by the Audit Committee.

A motion was made to adopt Resolution 2019-7-0059 for the approval of the Advance Payment Bills for the period 5/29/2019 – 7/10/2019.

Moved by: S. Roberts
Seconded by: R. Tighue

Voting for motion: All
Voting against motion: None

CREDIT LIST

The Credit List for the period ending July 30, 2019 was presented. The list provides one credit in the amount of \$810.00.

A motion was made to adopt Resolution 2019-7-0060 for the approval of the Credit List for the period ending July 30, 2019.

Moved by: S. Roberts
Seconded by: R. Tighue

Voting for motion: All
Voting against motion: None

CHANGE ORDERS

No change orders were presented.

CONSTRUCTION FUND REQUISITIONS

Staff presented four (4) unpaid construction fund requisitions in the amount of \$98,261.55.

A motion was made to adopt Resolution 2019-7-0061 for the approval of Construction Fund Requisitions presented for the period ending July 30, 2019 as presented.

Moved by: S. Roberts
Seconded by: R. Tighue

Voting for motion: All
Voting against motion: None

TREASURER'S REPORT

The Treasurer presented the Treasurer's Report for the period ending June 30, 2019. For June 2019, the net income before interest, depreciation and amortization is \$219,947 versus the budgeted amount of \$212,584 for the month. This is a deviation of \$7,363 better than budget. The interest on investments and the accounts receivables reports were also presented.

A motion was made to accept the Treasurer's Report as presented.

Moved by: S. Roberts
Seconded by: R. Tighue

Voting for motion: All
Voting against motion: None

COUNSEL'S REPORT

The Counsel's Report will be discussed in closed session.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director for the South Jersey Port Corporation reports total tonnage for June 2019 is 522,439 s/tons; a 131% change compared to June 2018. Year-to-date tonnage through June 2019 is 2,220,323; a 2% increase compared to June 2018. Breakbulk tonnage for June 2019 is 284,586 s/tons; a 300% change compared to June 2018. Paulsboro Marine Terminal is the reason for the increase. Bulk activity for June 2019 reached 171,368 s/tons; a 10.5% change compared to June 2018.

There was no container activity during June 2019.

SJPC's marine terminals handled 20 ships in June down from 25 in June of 2018. Year-to-date the port handled 131 ships which is 18 below 2018. The number of ship days (i.e. the number of days a ship is loading or unloading at its terminals) for June is 388 compared to 418 days in 2018.

The Executive Director also spoke about his first full week on the job.

A motion was made to accept the Acting Executive Director's as presented.

Moved by: S. Roberts
Seconded by: R. Tigue

Voting for motion: All
Voting against motion: None

INFORMATION ITEMS:**MARKETING REPORT - PHOENIX STRATEGIES / ARTLIP COMMUNICATIONS**

Mr. Dennis Culnan, Jr., presented the Marketing Report.

The report was received and filed.

PORT SECURITY UPDATE

Mr. Andrew Saporito, Executive Director, stated that Joseph O'Leary (Chuck O'Leary) has been named the Port's Acting Facility Security Officer and will be attending a training program in the near future.

PAULSBORO MARINE TERMINAL PROJECT UPDATE

Mr. Dan Bontempo with Stantec presented the update on the Paulsboro Marine Terminal project. PMT-18 and PMT-19 are complete. PMT-22 in construction phase. PMT-20 in process. August 2021 in the anticipated completion date for Phase II. Water facilities project under consideration and discussion.

2018 FINANCIAL AUDIT

Regarding the 2018 financial audit, the report from the State of New Jersey as a result of Governmental Accounting Standards Board pronouncement number 75 (GASB 75), "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," was received and the SJPC auditor has opined on the statements. The draft of the audit report will be presented to the Board Audit Committee in August. Upon the Board Audit Committee's recommendation, it

is anticipated that the 2018 audit will be presented to the full Board for adoption at the August 27, 2019 regularly scheduled Board Meeting as the report is due to the State August 30, 2019.

PUBLIC COMMENTS

The Chairman asked if there were any public comments.

Hearing none, he asked for a motion to adjourn the regular session meeting and enter closed session.

A motion was made to adjourn the Regular Open Meeting.

Moved by:	S. Roberts
Seconded by:	R. Tighue
Voting for motion:	All
Voting against motion:	None

At 12:49 p.m. the regular open session was adjourned.

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation’s Regular Open Session of the Board of Director’s Meeting held Tuesday, July 30, 2019.

Bruno Cellucci,
Acting Board Secretary

Following closed session, the Regular Session was reopened and adjourned at 1:00 p.m.

A motion was made to adjourn the Regular Open Meeting.

Moved by:	S. Roberts
Seconded by:	R. Tighue
Voting for motion:	All
Voting against motion:	None

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation’s Regular Open Session of the Board of Director’s Meeting held Tuesday, July 30, 2019.

Bruno Cellucci,
Acting Board Secretary