



SOUTH JERSEY PORT CORPORATION
OFFICIAL BOARD OF DIRECTORS MEETING MINUTES
TELECONFERENCE
CAMDEN, NEW JERSEY
April 27, 2021
12:32 p.m.

Directors Present:	Richard Alaimo	Chairman 🗨️
	Chad Bruner	Director 🗨️
	Christopher Chianese	State Treasurer Designee 🗨️
	Robert DeAngelo	Director 🗨️
	Joseph Maressa	Director 📞
	Carl Styles	Director 🗨️
	William Higgins	Director 🗨️
	Jonathan Gershen	Director 🗨️
	Eric Martins	Director 📞
	Sheila Roberts	Director 🗨️

Directors Absent:

In Attendance:	Janice Venables	Governor's Authorities Unit 🗨️
	Rudy Rodas	Governor's Authorities Unit 🗨️
	Raymond Zane, Esq.	General Counsel– Zane & Assoc. 🗨️
	Andrew Saporito	Executive Director & CEO 🗨️
	Bruno Cellucci	AssistantED/CFO/ActingBoardSec🗨️
	Brendan Dugan	AssistantED/Bus. Development🗨️
	Jonathan Atwood	Chief of Staff & External Affairs🗨️
	Neil Grossman	GB Associates – FA 🗨️
	Kevin Duffy	Assistant ED/COO 🗨️
	Chuck O'Leary	Security Manager/FSO 🗨️
	George Englehardt	Facilities Engineer 🗨️
	Dennis Culnan, Jr.	Phoenix Strategies 🗨️
	Dan Bontempo	Stantec 🗨️

The Acting Board Secretary opened the meeting at 12:30 p.m. with the following statement:

Pursuant to the provisions of the Open Public Meetings Act, Chapter 231, Public laws of 1975, adequate notice of this meeting has been provided. On January 10, 2020, the Secretary of the Corporation sent a legal notice with a schedule of Regular Meetings to be held by the South Jersey Port Corporation's Board of Directors, during the calendar year 2020, indicating the time and place to the County Clerks within the seven counties of the Port District and the Secretary of State. A legal notice was sent to the following newspapers: Courier-Post, South Jersey Times and the Burlington County Times.

In addition, the meeting schedule was posted at the Port Corporation's designated Bulletin Board at the main entrance to the Broadway Terminal, its official place for posting and maintaining a schedule of the monthly Board of Director's Meetings for 2020. The meeting schedule was also placed on the Port Corporation's website at www.southjerseyport.com.

Roll call was taken and recorded. **PLEDGE OF ALLEGIANCE RECITED.**

PRESENTATION OF REGULAR MEETING MINUTES – MARCH 30, 2021

The minutes for the South Jersey Port Corporation Board of Directors regular session meeting held on March 30, 2021 were presented for approval.

A motion was made to approve the March 30, 2021 Board of Directors Regular Open Session Meeting Minutes as presented.

Moved by:	C. Styles
Seconded by:	R. DeAngelo
Voting for motion:	All
Voting against motion:	None
Abstaining:	

PRESENTATION OF CLOSED MEETING MINUTES – MARCH 30, 2021

The minutes for the South Jersey Port Corporation Board of Directors closed session meeting held on March 30, 2021 were presented for approval.

A motion was made to approve the March 30, 2021 Board of Directors Closed Meeting Minutes, as presented, with the condition that any matters contained in the closed session minutes may be withheld and not disclosed to the public until the need for the closed session has passed.

Moved by:	C. Styles
Seconded by:	R. DeAngelo

Voting for motion: All
Voting against motion: None
Abstaining:

OPERATING BILLS

The Operating Unpaid Bill list for the period 3/16/2021 –4/13/2021 was presented for approval.

A motion was made to adopt Resolution 2021-04-0033 for the approval of the Operating Unpaid Bill list for the period 3/16/2021 – 4/13/2021.

Moved by: C. Styles
Seconded by: W. Higgins

Voting for motion: All
Voting against motion: None

ADVANCE PAYMENT LIST

The Advance Payment Bill List for the period 3/16/2021 –4/13/2021 was presented for approval.

A motion was made to adopt Resolution 2021-04-0034 for the approval of the Advance Payment Bills for the period 3/16 /2021 – 4/13/2021.

Moved by: C. Styles
Seconded by: J. Maressa

Voting for motion: All
Voting against motion: None

CREDIT LIST

No Credit List

CHANGE ORDERS

No Change Orders

CONSTRUCTION FUND REQUISITIONS

Staff presented (3) advance construction fund requests in the amount of \$54,426.77 and (4) unpaid construction fund requisitions in the amount of \$266,740.21

A motion was made to adopt Resolution 2021-04-0035 for the approval of Construction Fund Requisitions for the period ending April 27, 2021 as presented.

Moved by: C. Styles
Seconded by: J. Maressa

Voting for motion:	All
Voting against motion:	None

TREASURER'S REPORT

For the month of March 2021, the SJPC generated net income before non-operating interest expense and depreciation and amortization of \$327,105.00, which is over budget by \$147,109.00 for the month. On a year-to-date basis through the end of the first quarter, we are ahead of budget by \$44,636.00. If we added back extraordinary expenses (i.e. higher than usual legal fees, COVID-19 costs) the SJPC would have been another \$40,000 above budget.

We are off to a very good start to 2021. The economy appears to be rebounding and responding to pent up demand for the commodities that the SJPC imports and exports. Our terminals are bustling with activity.

We continue working at nurturing a culture where we all think and work at increasing revenues and reducing and controlling expenses.

The Port is still waiting to learn if its request for a FEMA grant to offset certain COVID-19 expenses will be approved. We contacted FEMA for a status update but they were not able to provide us with an estimate as to when they will be considering our request.

COUNSEL'S REPORT

The Counsel's Report will be discussed in closed session.

EXECUTIVE DIRECTOR'S REPORT

Executive Director and CEO for the South Jersey Port Corporation reported total tonnage for March 2021 was 315,384 short tons, which represents a 5% decrease compared to March 2020. Year to date tonnage through March totaled 1,032,313 short tons, a 5% increase compared to the same period in 2020. Camden steels cargoes increased by 99.4% compared to March 2020. Overall breakbulk cargo has increased 31.5%. March 2021 YTD cocoa beans totaled 35,673 tons, a 24% increase compared to March 2020 YTD. March YTD plywood was 34.8% ahead of March 2020 YTD. Recycled metals decreased 33.9% compared to 2020 YTD. Imported cement YTD decreased 33.4% compared to 2020.

All SJPC terminals handled 18 ships in March 2021, compared to 23 ships in March 2020. On a YTD basis, the Port handled 47 ships, compared to 61 YTD 2020.

The Executive Director also updated the Board on the below topics as well:

COVID 19

Today we were notified that we had two additional positive COVID tests. Staff is actively performing contact tracing, notifying those employees who have had “close contact” with those individuals to quarantine and get tested. We have scheduled a fogging of the breakrooms in both terminals for this afternoon and we continue to have areas cleaned and strictly enforce temperature scans and the wearing of masks.

Paulsboro Marine Terminal

- The Development Agreement has been finalized and will be executed by all parties by the end of the month.
- EEW continues site work on phase one of the project and is getting good press coverage

NJ DCA Fire Code Violations

With assistance from the GAU, we have started a dialog with the State Fire Marshal’s office to address items covered under a Consent Agreement which the port entered into in 2017. We will be meeting on May 7th to discuss staging and funding of remaining work, most of which is at the Broadway Terminal.

Earth Day

On April 21, 2021 SJPC staff members volunteered to assist the Cooper Lanning Civic Association plant a community garden. We also assisted the Organization prep the site for the Earth Day event. Operations staff also assisted Coopers Ferry place Public Art at two locations in Camden as part of an ongoing campaign to discourage illegal dumping. On April 22nd, The Camden Center for the Arts unveiled *A New View* – temporary public art installations at six sites in the City to bring attention to the issue of illegal dumping.

Offshore Wind

We continue to participate in events and have positive discussions with companies looking to provide services to the Offshore Wind Market. Most companies are looking for a base location on the Delaware River.

ACTION ITEMS:**RESOLUTION 2021-04-0036: APPROVAL TO ISSUE AN RFP FOR CONSTRUCTION SERVICES TO REHABILITATE THE BERTH 4 PAVEMENT AT BALZANO TERMINAL****REQUEST**

Pursuant to the Board’s Authorization: RESOLUTION 2020-02-0018 APPROVAL OF BERTH 4 TOP DECK PAVEMENT REPLACEMENT PROJECT AT BALZANO TERMINAL, Board approval is hereby requested to issue an RFP for public bid to

perform construction services to rehabilitate the pavement and strengthen the subgrade soil at Berth 4 in Balzano Terminal.

BACKGROUND

The compacted backfill material used during the construction of the Berth 4 structure was of insufficient strength to withstand the current 62 ton loading imposed by the transport vehicles when fully loaded with scrap metal bound for the berth to be uploaded onto awaiting ships for export. Over time, the pavement has deteriorated and localized areas have sustained high degrees of ground settlement with the continued handling of scrap metal operations. This is becoming a safety concern with continued operations at Berth 4. Our design consultant, S.T. Hudson completed a study of the Berth 4 area in February 2021 that included drilled soil borings to determine subsurface conditions, and prepared options for Berth 4 upland subgrade strengthening and pavement rehabilitation. The project scope of work includes subgrade strengthening with drilled shafts filled with concrete (referred to as inclusions), drainage catch basins and pipe replacement, installation of geogrid fabrics with compacted suitable backfill material and pavement.

Construction costs for the rehabilitation work at Berth 4 upland area is estimated to be \$750,000 which will be further verified upon completion of the ongoing design phase of the project.

A motion was made to approve Resolution 2021-04-0036 to approve to issue an RFP to perform construction service to rehabilitate the pavement and strengthen the subgrade soil at Berth 4.

Moved by:

R. DeAngelo

Seconded by:

S. Roberts

Voting for Motion:

All

Voting Against Motion:

None

RESOLUTION 2021-04-0037: APPROVAL TO ISSUE AN RFP TO REPLACE THE BALZANO TERMINAL SECURITY PERIMETER PROTECTION

REQUEST

Staff requests Board approval to solicit RFPs to replace the perimeter security protection fencing

BACKGROUND

The security perimeter protection at the Balzano Terminal is in very poor condition and is in need of replacement, per US Coast Guard (USCG) regulations.

The project will include replacement of approximately 2,400 liner feet of perimeter security chain link fence and replacement 1,120 liner feet of chain link fence with a strengthened barrier type security perimeter protection adjacent to Camden Iron & Metal. The design consultant, Remington & Vernick, has completed its evaluation of alternative

fence systems and, with SJPC staff input, has proceeded in design with the chain link fence and precast barrier type fence products, all in accordance with USCG Port Security regulations and guidelines. The project scope of work requires the consultant to prepare two construction contracts, one for the replacement of chain link fence and one for the strengthened barrier type perimeter protection adjacent to the scrap metal operation.

SJPC was awarded \$647,172.00 through a Department of Homeland Security 2019 Port Security Grant. The remaining costs will be funded through the 2017A Capital Projects account.

A motion was made to approve Resolution 2021-04-0037 to approve to solicit RFPs to replace the perimeter security protection fencing, noting a preliminary analysis and cost estimate of approximately \$1,100,000.00.

Moved by: R. DeAngelo
Seconded by: C. Styles

Voting for Motion: All
Voting Against Motion: None

RESOLUTION 2021-04-0038: APPROVAL OF QUALIFIED ENGINEERING FIRMS FOR MARINE ENGINEER, CIVIL, CONSTRUCTION MANAGEMENT, GEO-TECHNICAL SERVICES, AND CERTIFIED DIVERS

REQUEST

Staff is requesting Board approval of the Board Review Committee's recommendations to add several firms to the pre-qualified engineer list for a term of two years beginning May 1, 2021.

BACKGROUND

Pursuant to the Board's authorization, staff released a Request for Qualifications (RFQ) for Engineering Services for each of the categories of Civil Engineer; Certified Diver; Construction Management; Geo-technical Services; and Marine Engineer.

The RFQ seeks qualification proposals from qualified engineering firms, in accordance with the terms, conditions, and specifications contained in the RFQ, to be considered as pre-qualified for the opportunity to submit cost proposals for future projects. The qualification carries a term of two (2) years, commencing on May 1, 2021 and expiring on April 30, 2023.

The Board Review Committee will evaluate these qualification proposals and will present a recommendation to add these firms to the list of currently pre-qualified firms for the initial term of three years as awarded last year.

Each year during the three-year term, the Board will consider additional engineering firms to the qualified list for the remaining term through the RFQ process. The deadline to submit qualifications was on February 9, 2021.

For this new two (2) year commencement period, the following twenty-one (21) engineering firms submitted discipline specific proposals for review and consideration by the five (5) member review committee.

Civil Engineering:

GEI Consultants, Mt. Laurel, NJ
Burns Engineering Inc., Philadelphia, PA
McLaren Technical Services Inc., Woodcliff Lake, NJ
Matrix New World Engineering, Florham Park, NJ
T.Y. Lin International, Rockaway, NJ

Certified Divers:

McLaren Technical Services Inc., Woodcliff Lake, NJ
Rising Tide Waterfront Solutions, Massapequa, NY
Construction Management:
GEI Consultants, Mt. Laurel, NJ
McLaren Technical Services Inc., Woodcliff Lake, NJ
Burns Engineering Inc., Philadelphia, PA
T.Y. Lin International, Rockaway, NJ
MFS Engineers & Surveyors, South Plainfield, NJ

Geo-technical Services:

GEI Consultants, Mt. Laurel, NJ
McLaren Technical Services Inc., Woodcliff Lake, NJ
NJMFS Engineers & Surveyors, South Plainfield, NJ
Haley & Aldrich, Parsippany, NJ
KS Engineers P.C., Mount Laurel, NJ

Marine Engineering:

Burns Engineering Inc., Philadelphia, PA
Dewberry Engineers, Inc., Mount Laurel, NJ
GEI Consultants, Mt. Laurel, NJ
T.Y. Lin International, Rockaway, NJ

General Counsel has reviewed the RFQ proposals and has noted the procedures in place are consistent with New Jersey Statutory Law and the process of selecting qualified engineering firms to be legally compliant.

A motion was made to approve Resolution 2021-04-0038 to approve the Board Review Committee's recommendation to add these firms to the pre-qualified engineer list for a term of two years beginning April 1, 2021.

Moved by:
Seconded by:

R. Alaimo
None

Voting for Motion:
Voting Against Motion:

**RESOLUTION 2021-04-0039: APPROVAL TO ISSUE AN RFP FOR
CONSULTANT BIDS TO CONDUCT A PORT OF SALEM DEVELOPMENT
STUDY**

REQUEST

Staff is requesting Board approval to issue an RFP to SJPC's pre-qualified planning and marine engineering consultants to conduct a development study for the Port of Salem at a not to exceed cost of \$300,000.00

BACKGROUND

SJPC's strategy for the Port of Salem is to undertake an actionable phased development plan for the Port of Salem with the goals of increasing maritime economic activity, employment, and revenue generation at the Port of Salem, including the retention and growth of existing business, plus the attraction of new business, that associated with the Offshore wind industry. In order to create this plan, SJPC intends to solicit planning consultant bids to conduct a development study

KEY RFP ITEMS

- The consultant study would include a planning analysis coupled with a business case analysis, with phased development plan recommendations, including conceptual costs and projected revenues.
- The RFP would be issued to SJPC's pre-approved planning and marine engineering consultants.
- The RFP would contain standard required indemnification and insurance provisions.
- SJPC expects the entire study would be completed within 4 months of contract execution.

A motion was made to approve Resolution 2021-04-0039 to approve to accordingly issue an RFP to SJPC's pre-qualified planning and marine engineering consultants to conduct the referenced development study for a not to exceed amount of \$300,000.

Moved by:
Seconded by:

R. DeAngelo
S. Roberts

Voting for Motion: All
Voting Against Motion: None

RESOLUTION 2021-04-0040: APPROVAL TO ISSUE AN RFP FOR PURCHASE OF CARGO HANDLING EQUIPMENT AND TO AUTHORIZE EXECUTIVE DIRECTOR TO ENTER INTO GRANT AGREEMENT WITH NJDEP

REQUEST

Staff is requesting Board approval to issue an RFP for the purchase of 26 electric forklifts and one electric yard horse, per the recent Volkswagen Environmental Mitigation Trust grant award from the NJDEP. Staff is also requesting Board approval for the Executive Director to enter into a grant agreement with NJDEP.

BACKGROUND

SJPC submitted two applications, totally \$6.4 million to NJDEP through the Volkswagen Environmental Mitigation Trust in 2020 for 27 pieces of cargo handling equipment. In February of this year, NJDEP announced that they had awarded both applications.

Staff is requesting Board approval to issue an RFP for the purchase and installation of these vehicles and their accompanying charging stations.

Additionally, before SJPC can make any purchases, the Port has to enter into a grant agreement with NJDEP. Therefore, staff is requesting the Board to authorize the Executive Director to enter into that agreement.

A motion was made to approve Resolution 2021-04-0040 to approve to issue an RFP for the purchase and installation of 27 electric cargo handling vehicles and to authorize the Executive Director to enter into a grant agreement with NJDEP.

Moved by: C. Styles
Seconded by: J. Maressa

Voting for Motion: All
Voting Against Motion: None

RESOLUTION 2021-04-0041: APPROVAL TO EXTEND PASS & STOW BARCODE TRACKING SYSTEM (EPORTATION) ON A MONTH-TO-MONTH BASIS

REQUEST

Staff requests Board approval to extend the pass and stow barcode tracking system (ePortation) on a month-to-month basis until all RFPs have been evaluated and a provider identified.

BACKGROUND

Last month the Board approved Resolution 2021-03-0027 that authorized the release of an RFP for a pass and stow barcode tracking system and terminal operating system. We anticipate that review and provider selection to be completed by late summer 2021.

Until that review is complete, the current provider needs to be extended on a month-to-month basis.

This system provides real-time cargo data to principal cargo customers to support the logistics data necessary for those customers as well as efficient handling, routing and movement of cargo. In addition, SJPC invoicing is reliant on this data sequencing for correct invoicing and revenue management.

The current agreement expires June 15, 2021.

A motion was made to approve Resolution 2021-04-0041 to approve to extend the ePoration agreement on a month-to-month basis until all RFPs have been evaluated and a provider is identified for the pass and stow barcode tracking system.

Moved by:	R. DeAngelo
Seconded by:	S. Roberts

Voting for Motion:	All
Voting Against Motion:	None

RESOLUTION 2021-04-0042: 2021 REVISED PILOT AGREEMENT WITH THE CITY OF CAMDEN**REQUEST**

Staff requests Board approval of the 2021 PILOT agreement with the City of Camden.

BACKGROUND

The City of Camden 2021 PILOT agreement is for the same amount as last year's PILOT payment of \$4,000,000.00.

The City of Camden changed its fiscal year to a calendar year basis. The City will extend its year from June 30, 2021 to December 31, 2021. The agreement that was previously approved in December 2020 has been rewritten to reflect these changes and is attached. There is no change in the amount or due date.

The rewritten agreement now covers the period July 1, 2020 through December 31, 2021. General Counsel has reviewed the agreement.

A motion was made to approve Resolution 2021-04-0042 to approve the 2021 PILOT agreement with the City of Camden.

Moved by: S. Roberts
Seconded by: R. DeAngelo

Voting for Motion: All
Voting Against Motion: None

RESOLUTION 2021-04-0043: APPROVAL TO ISSUE AN RFP FOR CONSTRUCTION SERVICES TO PERFORM EMERGENCY REPAIRS TO THE ROOF ON STATE METALS' I BUILDING

REQUEST

Staff is requesting Board approval to issue an RFP for construction services to perform emergency repairs to the roof on "I" Building, which is currently occupied by State Metals.

BACKGROUND

As noted in the Info Item in February, the State Metals "I" Building roof has been severely compromised now requiring the Port to initiate an Emergency investigation to repair or replace as needed. A conditional roofing assessment together with a Professional Engineering overview and recommendation is being addressed.

Based on the language within the Lease the responsibility for maintaining the roof is the responsibility of the SJPC."

On an Emergency basis, Hudson Engineers was asked to provide this assessment and remedial design of the existing roof to issue a roofing construction RFP. An estimated cost of ~\$900K was established, and dependent on the extent of the migration of the existing roof decking corrosion.

A motion was made to approve Resolution 2021-04-0043 for approval to issue an RFP to perform construction service to repair the roof on "I" Building.

Moved by: C. Styles
Seconded by: R. DeAngelo

Voting for Motion: All
Voting Against Motion: None

RESOLUTION 2021-04-0044: APPROVAL TO EXECUTE A MONTH-TO-MONTH LEASE AGREEMENT WITH CAMDEN INTERNATIONAL COMMITTEES TERMINAL, LLC (CICT)

REQUEST

Staff is requesting Board approval to execute a month-to-month lease agreement with Camden International Commodities Terminal, LLC (CICT).

BACKGROUND

CICT has been leasing several warehouse buildings from SJPC on a long-term lease used to import and store cocoa beans on and adjacent to Balzano Terminal since 2004, totaling 254,400 square feet. With the current demand for SJPC warehouse space caused by the surge in imports of steel coils, plywood, and coffee beans, CICT needs additional warehouse capacity on an ad hoc basis and is interested in the approx. 21,200 square foot warehouse, currently unused, at the site leased by John Lawrie at 1535 Broadway, Camden.

Key Lease Terms

- Month-to-month lease of an approximately 21,200 square foot warehouse
- Rental to commence subsequent to Board approval
- Initial rental @ \$7,210 per month (equivalent to \$4.08 per square foot per year)
- The monthly rental rate will increase by 3% in each subsequent 12-month period beyond the first 12 months if the monthly rental is extended.
- Either party can terminate the lease upon 30 days' notice
- Tenant accepts premises as is and is responsible for all maintenance
- Standard insurance provisions apply

A motion was made to approve Resolution 2021-04-0044 for approval to execute a month-to-month lease with CICT for the 21,200 square foot warehouse at 1535 Broadway, Camden, NJ.

Moved by:

C. Styles

Seconded by:

W. Higgins

Voting for Motion:

All

Voting Against Motion:

None

RESOLUTION 2021-04-0045: APPROVAL TO AWARD FIRE SPRINKLER RFP FOR BUILDINGS "A," "B," "C," AND SHED 1.

REQUEST

Staff is requesting Board approval to award the bid for fire sprinkler repairs to the eaves in Buildings “A,” “B,” “C,” and Shed 1 at the Balzano Terminal to T&M Associates.

BACKGROUND

In 2020, the NJ Department of Community Affairs issued a sprinkler system violation during their annual fire inspection of the Port. The inspection noted that, because of primary system failure related to age and the subsequent component corrosion within the systems, the systems covering these areas need to be placed back in working condition.

The project scope encompasses the complete project oversight for the remedial design, preparation of drawing submittals for code compliance and permitting, contractor bid preparation and selection recommendations, project management throughout the installation, FPA testing criteria, and the DCA acceptance and abatement of the remedial piping repairs necessary to integrate within the associated building’s Dry-Pipe system equipment.

A Pre-Bid Meeting was held on March 18th, with four (4) Pre-Qualified Engineering Firms in attendance. Three (3) proposals were received as follows:

T&M Associates 200 Century Parkway, Suite B Mt. Laurel, NJ 08054	\$23,900.00
Pennoni 515 Grove St., Suite 1B Haddon Heights, NJ 08035	\$29,700.00
French & Parrello Associates 1800 Route 34, Suite 101 Wall, NJ 07719	\$38,300.00

A motion was made to approve Resolution 2021-04-0045 for approval to award the RFP for the Balzano Fire Sprinkler System Repairs to T&M Associates in the Lump Sum amount of \$23,900.00.

Moved by: R. DeAngelo
Seconded by: S. Roberts

Voting for Motion: All
Voting Against Motion: None

RESOLUTION 2021-04-0046: 2021 REVISED SJPC HOLIDAY SCHEDULE**2021 REVISED SJPC HOLIDAY SCHEDULE**

HOLIDAY	DATE
New Year's Day	Friday, January 1, 2021
Martin Luther King Day	Monday, January 18, 2021
President's Day	Monday, February 15, 2021
Good Friday	Friday, April 2, 2021
Memorial Day	Monday, May 31, 2021
Juneteenth	Friday, June 18, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Veteran's Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Day After Thanksgiving Day	Friday, November 26, 2021
Christmas Eve	Thursday, December 23, 2021
Christmas Day	Friday, December 24, 2021
New Year's Day	Friday, December 31, 2021

A motion was made to approve Resolution 2021-04-0046 for approval of the Revised SJPC 2021 Holiday Schedule

Moved by: S. Roberts
Seconded by: R. DeAngelo

Voting for Motion: All
Voting Against Motion: None

RESOLUTION 2021-04-0047: APPROVAL OF ANNUAL SCI SUPPORT FOR SERVICES**REQUEST**

Staff is requesting Board approval of the Port's annual contribution to the Seaman's Church Institute.

BACKGROUND

The Seamen's Church Institute (SCI) provides services to seafarers who visit the ports along the Delaware River, including SJPC's facilities. SCI visits every ship that calls both the Balzano Marine Terminal and the Broadway Terminal. Those services include hospitality, transportation, telephone, computer, spiritual, and many other necessary and vital services. SCI has requested \$8,000 for services rendered at our terminals. This is the same amount as SJPC contributed last year.

The payment will be funded through the Operations account.

A motion was made to approve Resolution 2021-04-0047 for approval to pay Seaman's Church Institute \$8,000.

Moved by:	R. DeAngelo
Seconded by:	C. Styles

Voting for Motion:	All
Voting Against Motion:	None

INFORMATION ITEMS:**INFORMATION ITEM: 2021 – 2023 RATE STUDY PROGRAM**

As required by our Bond Covenants dated June 5, 1985, the South Jersey Port Corporation is required to retain a firm and on an annual basis order "An Evaluation of Rates, Rents, Fees and Charges currently in effect at our Marine Terminals and compare them to our competitors in the region."

Staff will submit an RFQ to our prequalified marine engineer list to obtain quotes to perform this evaluation for a three-year period.

MARKETING COMMITTEE REPORT & PHOENIX/ARTLIP COMMUNICATIONS REPORT

The report was received and filed.

PORT SECURITY UPDATE

The report was received and filed.

PAULSBORO MARINE TERMINAL PROJECT UPDATE

The report was received and filed.

PUBLIC COMMENTS

The Chairman asked if there were any public comments.

Hearing none, the Chairman asked for a motion to adjourn the regular session meeting and enter into a second closed session.

A motion was made to adjourn the Regular Open Meeting.

Moved by:	S. Roberts
Seconded by:	R. DeAngelo
Voting for motion:	All
Voting against motion:	None

At 1:24 p.m. the regular open session was adjourned.

Following closed session, the Regular Session was reopened at 1:35 p.m.

A motion was made to adjourn the Regular Open Meeting at 1:35 p.m.

Moved by:	J. Maressa
Seconded by:	R. DeAngelo
Voting for motion:	All
Voting against motion:	None

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation's Regular Open Session of the Board of Director's Meeting held Tuesday, April 27, 2021.



Bruno Cellucci
Acting Board Secretary