

# SOUTH JERSEY PORT CORPORATION



## SPECIAL BOARD OF DIRECTORS MEETING WEDNESDAY, NOVEMBER 6, 2024

THE CHAIRMAN COMMENCES MEETING WITH PLEDGE OF ALLEGIANCE AND ROLL CALL:

### ACTION ITEMS

- A. **RESOLUTION 2024-11-0139: APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR EXTENSION OF THE FIRE MAIN AT PIER 5 AT THE BROADWAY MARINE TERMINAL**
- B. **RESOLUTION 2024-11-0140: APPROVAL OF 2025 SJPC BOARD OF DIRECTORS MEETING SCHEDULE**
- C. **RESOLUTION 2024-11-0141: APPROVAL OF 2025 SJPC HOLIDAY SCHEDULE**
- D. **RESOLUTION 2024-11-0142: APPROVAL OF NON-REPRESENTED STAFF COMPENSATION ADJUSTMENTS**
- E. **RESOLUTION 2024-11-0143: APPROVAL TO EXECUTE THE 2025 PILOT AGREEMENTS WITH THE COUNTY OF CAMDEN, THE CITY OF SALEM, AND THE CITY OF CAMDEN**



**ACTION ITEM:**

**A. RESOLUTION 2024-11-0139: APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR EXTENSION OF THE FIRE MAIN AT PIER 5 AT THE BROADWAY MARINE TERMINAL**

**REQUEST**

Staff is requesting Board approval to award a construction contract for extension of the fire main to Warehouse 3 at Pier 5 of the Broadway Marine Terminal.

**BACKGROUND**

As reported in the October 29, 2024, Board meeting Executive Director’s report, underground pipe breaks on September 16, September 28, and October 2, required abandonment of the 8” fire main which served Warehouse 3 at Pier 5. Warehouse 3 is still out of service and has been on fire watch since then.

In order to restore service, a 280-foot-long extension of the fire main will be constructed. This new pipe will become a permanent part of the loop system for Pier 5, and included in the overall Underground Fire Main Replacement project at the Broadway Marine Terminal.

That larger project is mandated under a December 2017 administrative consent order with the New Jersey Department of Community Affairs, Bureau of Fire Safety, and is funded with a New Jersey state grant issued in 2022. The design was prepared by Remington and Vernick Engineers of Cherry Hill, NJ, pursuant to SJPC Board Resolution 2023-06-0050.

The bid documents were advertised in three newspapers and posted on the SJPC website. In addition, ten (10) prospective bidders were notified directly of the opportunity. The pre-bid walkthrough was performed on October 18<sup>th</sup>, and the bids were opened on November 1<sup>st</sup>, 2024.

Three (3) bids were received as follows:

Bidder	Amount
Richard E. Pierson Woodstown, NJ	\$ 170,400
Riverfront Recycling Camden, NJ	\$ 179,900
AP Construction Blackwood, NJ	\$ 498,350

**SOUTH JERSEY PORT CORPORATION**  
**Board of Directors Meeting – November 6, 2024**

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**RECOMMENDATION:**

Staff is therefore requesting Board approval to award a construction contract for extension of the fire main at Pier 5 of the Broadway Marine Terminal to the low bidder, Richard E. Pierson Construction Company, Woodstown, NJ, in the lump sum not to exceed amount of \$ 170,400.00.



**ACTION ITEM:**

**B. RESOLUTION 2024-11-0140: APPROVAL OF 2025 SJPC BOARD OF DIRECTORS MEETING SCHEDULE**

<b>DATE</b>	<b>MEETING</b>	<b>TIME</b>
Tuesday, January 28, 2025	Regular	12:30 P.M.
Tuesday, February 25, 2025	Regular	12:30 P.M.
Tuesday, March 25, 2025	Regular	12:30 P.M.
Tuesday, April 29, 2025	Regular	12:30 P.M.
Tuesday, June 10, 2025	Regular	12:30 P.M.
Tuesday, July 29, 2025	Regular	12:30 P.M.
Tuesday, August 26, 2025	Regular	12:30 P.M.
Tuesday, September 30, 2025	Regular	12:30 P.M.
Tuesday, October 28, 2025	Regular	12:30 P.M.
Tuesday, December 9, 2025	Regular	12:30 P.M.

**RECOMMENDATION:**

Staff recommends Board approval of the 2025 South Jersey Port Corporations Board of Directors Meeting Schedule.



**ACTION ITEM:**

**C. RESOLUTION 2024-11-0141: APPROVAL OF 2025 SJPC HOLIDAY SCHEDULE**

<b>HOLIDAY</b>	<b>DATE</b>
New Year's Day	Wednesday, January 1, 2025
Martin Luther King Day	Monday, January 20, 2025
President's Day	Monday, February 17, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth	Friday, June 20, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Veteran's Day	Tuesday, November 11, 2025
Thanksgiving Day	Thursday, November 27, 2025
Day After Thanksgiving Day	Friday, November 28, 2025
Christmas Eve	Wednesday, December 24, 2025
Christmas Day	Thursday, December 25, 2025

**RECOMMENDATION:**

Staff recommends Board approval of the 2025 South Jersey Port Corporation Holiday Schedule



**ACTION ITEM:**

**D. RESOLUTION 2024-11-0142: APPROVAL OF NON-REPRESENTED STAFF COMPENSATION ADJUSTMENTS**

**REQUEST**

Staff is requesting Board approval for an annual compensation adjustment, in line with current SJPC Collective Bargaining Agreements (CBA), for non-represented staff.

**BACKGROUND**

In concert with all of the Collective Bargaining Agreements (CBA) in effect at the South Jersey Port Corporation, staff requests Board consideration and approval of a 3.5% compensation adjustment for all non-represented employees effective January 1, 2025.

This includes the Executive Director and CEO, Assistant Executive Director/COO, Assistant Executive Director/Chief Commercial Officer, Chief of Staff and External Affairs, Director of Engineering, CFO/Treasurer, Director of Legal and Regulatory Affairs, Facilities Engineer, General Manager Security, Public Safety, and Emergency Management, Senior Executive Assistant, Senior Advisor – Administration, Senior Advisor – Engineering, HR Manager, and Janitor.

**RECOMMENDATION:**

Staff recommends Board approval of the non-represented staff compensation adjustment recommendation.



**ACTION ITEM:**

**E. RESOLUTION 2024-11-0143: APPROVAL TO EXECUTE THE 2025 PILOT AGREEMENTS WITH THE COUNTY OF CAMDEN, THE CITY OF SALEM, AND THE CITY OF CAMDEN**

**REQUEST**

Staff is requesting Board approval to execute the South Jersey Port Corporation (“SJPC”) Pilot Agreements for calendar year 2025 with the County of Camden, the City of Salem, and the City of Camden.

**BACKGROUND**

1. The County of Camden 2025 calendar year Pilot Agreement’s terms and conditions are the same as 2024’s agreement. The 2025 Pilot payment is in the same amount as 2024’s Pilot payment -- \$419,000.00.
2. The City of Salem 2025 calendar year Pilot Agreement’s terms and conditions are the same as 2024’s agreement. The 2025 Pilot payment is in the same amount as 2024’s Pilot payment -- \$31,225.37.
3. The City of Camden 2025 calendar year Pilot Agreement’s terms and conditions are the same as 2024’s agreement. The 2025 Pilot payment is in the same amount as last year’s Pilot payment -- \$4,000,000.00.

**RECOMMENDATION**

Staff recommends Board approval to execute the SJPC’s Pilot Agreements for calendar year 2025 with the County of Camden, the City of Salem, and the City of Camden.



## **MATTERS INVOLVING LITIGATION, PERSONNEL MATTERS & SPECIAL MATTERS**

The subject matter is covered by one or more of the following legal exemptions:

- Matters made confidential by state, federal law or rule by court.
  - Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
  - Disclosure would impair the body's right to receive federal or state funds.
  - Collective bargaining.
  - Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
  - Investigations into violations of law.
  - Strategies to protect public security.
  - Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
  - Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
  - Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.
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### **1. COUNSEL'S REPORT**