



SOUTH JERSEY PORT CORPORATION
OFFICIAL BOARD OF DIRECTORS MEETING MINUTES
CAMDEN, NEW JERSEY
SPECIAL MEETING
NOVEMBER 6, 2024
11:00 a.m.

Directors Present:	Richard Alaimo	Chairman 🗳️
	Robert Tighue	State Treasurer Designee 🗳️
	William Higgins	Director 🗳️
	Sheila Roberts	Director 🗳️
	Robert D'Angelo	Director 🗳️
	Carl Styles	Director 🗳️
	Jonathan Gershen	Director 🗳️
	Joseph Maressa	Director 🗳️
 Directors Absent:	 Chad Bruner	 Director
	Eric Martins	Director
	James MacFarlane	Director
 In Attendance:	 Alexis Franklin	 Governor's Authorities Unit 🗳️
	Andrew Saporito	Executive Director & CEO 🗳️
	Louis Lessig	Brown & Connery 🗳️
	August Knestaut	Dir. of L&R Affairs 🗳️
	Jonathan Atwood	Chief of Staff 🗳️
	Victoria D'Amico	Board Secretary 🗳️
	Lisa McLaughlin	CFO / Treasurer 🗳️
	Neil Grossman	Financial Advisor 🗳️
	Kevin Duffy	COO 🗳️
	Chris Perks	Director of Engineering 🗳️
	Brendan Dugan	CCO 🗳️
	Holt Legal Department	Holt 🗳️

The Board Secretary opened the meeting at 11:00 a.m. with the following statement:

Pursuant to the provisions of the Open Public Meetings Act, Chapter 231, Public laws of 1975, adequate notice of this meeting has been provided. On December 12, 2023, the Acting Board Secretary of the Corporation sent a legal notice with a schedule of Regular Meetings to be held by the South Jersey Port Corporation's Board of Directors, during the calendar year 2024, indicating the time and place to the County Clerks within the seven counties of the Port District and the Secretary of State. A legal notice was sent to the following newspapers: Courier-Post, South Jersey Times and the Burlington County Times.

In addition, the meeting schedule was posted at the Port Corporation's designated Bulletin Board at the main entrance to the Broadway Terminal, its official place for posting and maintaining a schedule of the monthly Board of Director's Meetings for 2024. The meeting schedule was also placed on the Port Corporation's website at www.southjerseyport.com.

Roll call was taken and recorded. [PLEDGE OF ALLEGIANCE RECITED](#).

ACTION ITEMS:

[RESOLUTION 2024-11-0139: APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR EXTENSION OF THE FIRE MAIN AT PIER 5 AT THE BROADWAY MARINE TERMINAL](#)

REQUEST

Staff is requesting Board approval to award a construction contract for extension of the fire main to Warehouse 3 at Pier 5 of the Broadway Marine Terminal.

BACKGROUND

As reported in the October 29, 2024, Board meeting Executive Director's report, underground pipe breaks on September 16, September 28, and October 2, required abandonment of the 8" fire main which served Warehouse 3 at Pier 5. Warehouse 3 is still out of service and has been on fire watch since then.

In order to restore service, a 280-foot-long extension of the fire main will be constructed. This new pipe will become a permanent part of the loop system for Pier 5, and included in the overall Underground Fire Main Replacement project at the Broadway Marine Terminal.

That larger project is mandated under a December 2017 administrative consent order with the New Jersey Department of Community Affairs, Bureau of Fire Safety, and is funded with a New Jersey state grant issued in 2022. The design was prepared by Remington and Vernick Engineers of Cherry Hill, NJ, pursuant to SJPC Board Resolution 2023-06-0050.

The bid documents were advertised in three newspapers and posted on the SJPC website. In addition, ten (10) prospective bidders were notified directly of the opportunity. The pre-bid walkthrough was performed on October 18th, and the bids were opened on November 1st, 2024.

Three (3) bids were received as follows:

Bidder	Amount
Richard E. Pierson Woodstown, NJ	\$ 170,400
Riverfront Recycling Camden, NJ	\$ 179,900
AP Construction Blackwood, NJ	\$ 498,350

A motion was made to approve Resolution 2024-11-0139 to award a construction contract for extension of the fire main at Pier 5 of the Broadway Marine Terminal to the low bidder, Richard E. Pierson Construction Company, Woodstown, NJ, in the lump sum not to exceed amount of \$ 170,400.00.

Moved by: S. Roberts

Seconded by: J. Maressa

Voting for Motion: All

Voting against motion: None

RESOLUTION 2024-11-0140: APPROVAL OF 2025 SJPC BOARD OF DIRECTORS MEETING SCHEDULE

DATE	MEETING	TIME
Tuesday, January 28, 2025	Regular	12:30 P.M.
Tuesday, February 25, 2025	Regular	12:30 P.M.
Tuesday, March 25, 2025	Regular	12:30 P.M.
Tuesday, April 29, 2025	Regular	12:30 P.M.
Tuesday, June 10, 2025	Regular	12:30 P.M.
Tuesday, July 29, 2025	Regular	12:30 P.M.
Tuesday, August 26, 2025	Regular	12:30 P.M.
Tuesday, September 30, 2025	Regular	12:30 P.M.
Tuesday, October 28, 2025	Regular	12:30 P.M.
Tuesday, December 9, 2025	Regular	12:30 P.M.

A motion was made to approve Resolution 2024-11-0140 to approve of the 2025 South Jersey Port Corporations Board of Directors Meeting Schedule.

Moved by: S. Roberts
 Seconded by: C. Styles

Voting for Motion: All
 Voting Against Motion: None

RESOLUTION 2024-11-0141: APPROVAL OF 2025 SJPC HOLIDAY SCHEDULE

HOLIDAY	DATE
New Year's Day	Wednesday, January 1, 2025
Martin Luther King Day	Monday, January 20, 2025
President's Day	Monday, February 17, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth	Friday, June 20, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Veteran's Day	Tuesday, November 11, 2025
Thanksgiving Day	Thursday, November 27, 2025
Day After Thanksgiving Day	Friday, November 28, 2025
Christmas Eve	Wednesday, December 24, 2025
Christmas Day	Thursday, December 25, 2025

A motion was made to approve Resolution 2024-11-0141 to approve of the 2025 South Jersey Port Corporation Holiday Schedule

Moved by: C. Styles
 Seconded by: W. Higgins

Voting for Motion: All
 Voting Against Motion: None

**RESOLUTION 2024-11-0142: APPROVAL OF NON-REPRESENTED STAFF
COMPENSATION ADJUSTMENTS****REQUEST**

Staff is requesting Board approval for an annual compensation adjustment, in line with current SJPC Collective Bargaining Agreements (CBA), for non-represented staff.

BACKGROUND

In concert with all of the Collective Bargaining Agreements (CBA) in effect at the South Jersey Port Corporation, staff requests Board consideration and approval of a 3.5% compensation adjustment for all non-represented employees effective January 1, 2025.

This includes the Executive Director and CEO, Assistant Executive Director/COO, Assistant Executive Director/Chief Commercial Officer, Chief of Staff and External Affairs, Director of Engineering, CFO/Treasurer, Director of Legal and Regulatory Affairs, Facilities Engineer, General Manager Security, Public Safety, and Emergency Management, Senior Executive Assistant, Senior Advisor – Administration, Senior Advisor – Engineering, HR Manager, and Janitor.

A motion was made to approve Resolution 2024-11-0142 to approve of the non-represented staff compensation adjustment recommendation.

Moved by: J. Maressa

Seconded by: C. Styles

Voting for Motion: All

Voting Against Motion: None

**RESOLUTION 2024-11-0143: APPROVAL TO EXECUTE THE 2025 PILOT
AGREEMENTS WITH THE COUNTY OF CAMDEN, THE CITY OF SALEM,
AND THE CITY OF CAMDEN****REQUEST**

Staff is requesting Board approval to execute the South Jersey Port Corporation ("SJPC") Pilot Agreements for calendar year 2025 with the County of Camden, the City of Salem, and the City of Camden.

BACKGROUND

1. The County of Camden 2025 calendar year Pilot Agreement's terms and conditions are the same as 2024's agreement. The 2025 Pilot payment is in the same amount as 2024's Pilot payment -- \$419,000.00.
2. The City of Salem 2025 calendar year Pilot Agreement's terms and conditions are the same as 2024's agreement. The 2025 Pilot payment is in the same amount as 2024's Pilot payment -- \$31,225.37.
3. The City of Camden 2025 calendar year Pilot Agreement's terms and conditions are the same as 2024's agreement. The 2025 Pilot payment is in the same amount as last year's Pilot payment -- \$4,000,000.00.

A motion was made to table Resolution 2024-11-0143 to approve to execute the SJPC's Pilot Agreements for calendar year 2025 with the County of Camden, the City of Salem, and the City of Camden.

Moved by:	C. Styles
Seconded by:	S. Roberts

Voting for Motion:	All
Voting Against Motion:	None

PUBLIC COMMENTS

The Chairman asked if there were any public comments.

Hearing none, the Chairman asked for a motion to adjourn the regular session meeting and enter into closed session.

A motion was made to adjourn the Regular Open Meeting at 11:09 a.m.

Moved by:	C. Styles
Seconded by:	J. Maressa

Voting for Motion:	All
Voting Against Motion:	None

Following closed session, the Regular Session was reopened at 11:22 am.

A motion was made to adjourn the Regular Open Meeting at 11:22am

Moved by:	R. D'Angelo
Seconded by:	W. Higgins

Voting for motion:	All
Voting against motion:	None

I certify that this is a true copy of the Minutes of the South Jersey Port Corporation's Regular Open Session of the Board of Director's Meeting held Wednesday, November 6, 2024.



Victoria D'Amico
Board Secretary