

Addendum 1
February 25, 2026
South Jersey Port Corporation
Request for Proposals
SJPC-26-85 – HVAC Systems Maintenance & Service
Balzano and Broadway Marine Terminal

NOTICE

This Addendum is considered part of this Request for Proposals and must be acknowledged with your submission.

ANSWERS TO FORMALLY SUBMITTED QUESTIONS

Question 1. Please send me the Plans and Specs for the RFP- HVAC System inspections/Maintenance and Repairs

Answer 1. There are no plans and specs available for this RFP.

Question 2. Are the bid results available from the last time this contract was out for bid?

Answer 2. This contract has not been out to bid previously.

In 2023, a similar Request for Quotes was issued for preventive maintenance and service on three specific units in the Balzano B Building server room, two Sanyo ductless units and one Leibert unit. Two proposals were received. The contract was awarded to the low bidder in the amount of \$1,166.00.

Question 3. Does SJPC want condenser coils cleaned once or twice a year?

Answer 3. Twice a year.

Question 4. Please send me an example of how to fill out the following? I believe it to be us showing our hourly rate, but I just want to make sure we get it right.

5	Total Contract Amount			
6	Emerg. Response up to 4 hours	4	Crew Hours	
7	Repairs - 4 hours	4	Crew Hours	
8	Repairs - 8 hours	8	Crew Hours	

Enter the all-inclusive hourly rate in the space provided for lines 6, 7, & 8.